

AGENDA

for the Board of Trustees of the Town of Fairplay, Colorado

Monday, January 22, 2018 at 5:00 p.m. at the Fairplay Town Hall Meeting Room

901 Main Street, Fairplay, Colorado

I. WORK SESSION REGARDING EVENTS AND MARKETING @ 5:00 P.M.

II. CALL TO ORDER REGULAR MEETING @ 6:00 P.M.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. APPROVAL OF AGENDA

VI. CONSENT AGENDA *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*

A. APPROVAL OF MINUTES – December 4, 2017, December 11, 2017 and January 8, 2018

B. APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds in the amount of \$30,555.67

C. Should the Board Approve Adoption of Resolution No. 2, series of 2018, entitled, "A **RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, GRANTING APPROVAL OF THE APPLICATION FOR A SPECIAL USE PERMIT FOR CERTAIN REAL PROPERTY COMMONLY KNOWN AND NUMBERED AS 398 BEAVER CREEK LANE, FAIRPLAY, COLORADO.**"?

VII. CITIZEN COMMENTS

VIII. PUBLIC HEARINGS

A. Continued - Consideration of a Special Use Permit application as submitted by Stan Kopunec for the property located at 249 U S Hwy 285 to allow manufacturing, fabrication and assembly of log homes and to allow the continued use of the existing shipping container located on the property for the proposed log home business.

IX. UNFINISHED BUSINESS

A. Other Discussion Items

X. NEW BUSINESS

A. Discussion/ Approval of River Park RFP

B. Other New Business

XI. MAYOR AND TRUSTEE REPORTS

XII. ADJOURNMENT

Upcoming Meetings/Important Dates:

Board of Trustees Work Session and Meeting
President's Day – Town Hall Closed
Board of Trustees Meeting
Board of Trustees Meeting

February 5, 2018 @ 5p.m.
February 19, 2018
March 5, 2018 @ 6p.m.
March 19, 2018 @ 6p.m.

This Agenda May Be Amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, January 18, 2018



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Tina Darrah, Town Administrator/Clerk
RE: Event/Marketing Worksession
DATE: January 18, 2018

This work session is planned to focus on two major items – events and marketing.

I am including a couple items for the discussion – one is the lists of new and enhanced event ideas that the staff came up with during a brainstorming session last fall. We will be prepared to list your event ideas during the brainstorming session and then would like to narrow some ideas down to research further and discuss with local business owners and residents. This handout also includes a list of current Fairplay and county-wide events.

The other item I am including is a survey we put together to hand out to town merchants for their feedback on events and marketing. With your approval we would like to hand this survey out to merchants next week and then plan an evening meeting to review the results and talk about events and marketing with the merchants. This meeting is tentatively set for February 6th. It has been two years since we pulled them together to discuss these items and we know we are past due for another discussion. We need to remind our business owners what we do as far as marketing and then we would like their feedback on how effective they think our marketing efforts are (or not). If we are not being effective, we would like to hear what they think some different options might be.

We do know that we need to have a better presence on the internet and social media and will be talking about that with you as well. Since the Chamber has stopped creating their brochure, there is no marketing presence outside of the area for Fairplay. We have discussed the idea of a rack card to be distributed at various welcome centers in the state. Our Town Map continues to be a much requested and used fulfillment piece, with 10,000 copies a year being distributed and 5,000 additional distributed in 2018 via a tear-off map.

Last, we hope to have a few minutes to discuss the Main Street Program with you, as this may be a valid next step in pursuing economic/business development opportunities for Fairplay.

Event Brainstorming Session with Staff

The information below is a result of an event brainstorming session held with the Town staff in March of 2017. We shared new event ideas for shoulder seasons and enhancing existing events. Some events may be suitable for more than one season.

Enhancing Existing Event Ideas

Independence Day Celebration:

- Petting Zoo
- Fishing Derby
- Arts & crafts for kids
- Cookie and Cupcake decorating (Ice Cream shop does this during Christmas)
- Horse poop Bingo/Chicken Bingo
- Life-size Foosball or other board games
- Watermelon eating contest
- Ice Cream Social/root beer floats
- Yard Games
- Family style events/games for kids (Old Fashioned events)
- Use Old courthouse lawn
- More doggy things to expand "Strut Your Mutt"
- Music all day
- Food trucks
- Pie Auction/Pie in the Face
- Sidewalk sales/vintage market vendors
- Expand Flea Market
- Business and non-profit partnerships for activities
- Parade Expansion, real floats
- Picnic lunch auction
- Jail fundraiser

Burro Days:

- Petting Zoo (there has been one before, several times, people loved it)
- Jail fundraiser

New Event Ideas

Winter:

- Polar plunge
- Dog sledding
- Snow sculpture/Snowman building competition
- Freeze tag
- Dog days of winter/dog friendly
- Winter concert
- Cabin Fever Daze
- Ski joring
- Ice skating
- Blizzard Days
- Scavenger Hunt

Spring:

- Murder Mystery (Alma doing this in March this year)
- Geo-caching

Summer:

- Gold mining related events
- Car show
- BBQ Event
- Get Lei'd in Fairplay
- Community outdoor dinner
- Farmer's market
- Geo-caching

Fall:

- Fall/Harvest Festival/Oktoberfest
- Gold Rush Day(s) – not about the show, about the changing of the leaves
- Gold mining related events
- Community outdoor dinner
- Farmer's market
- Geo-caching
- Parade of Homes
- Progressive Dinner
- Historic House/Building Tour – could do in conjunction with a progressive dinner

FAIRPLAY EVENTS & OTHER COUNTYWIDE EVENTS

(Red highlighted events are Town run, Blue highlighted events work with or are sponsored by the TOF, Green highlighted events occur in the TOF)

JANUARY:

- 12 – Yoga & Wine, Continental Divide Winery, 5pm
- 20 – Community Potluck/Competition, Continental Divide Winery, 5pm,
- 27 – “Bottles and Brushes, A Painting Party”, Continental Divide Winery, 4pm, \$35 (sold out)
- 27 – Chili Cook-off and silent auction, Boys & Girls Club of the High Rockies, South Park Pub & Grill, 5-8pm

FEBRUARY:

- 8 – Pizza Night Fundraiser, Friends of the Fairplay Community, SP Pub & Grill
- 9 – Yoga & Wine, Continental Divide Winery, 5pm
- 10 – Community Potluck/Competition, Continental Divide Winery, 5pm
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery

MARCH:

- 10 – Casino Night, South Park Schools Foundation, American Legion
- TBD – Daddy Daughter Dance
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery
- TBD – Yoga & Wine, Continental Divide Winery, 5pm

APRIL:

- 1 – Easter Egg Hunt, South Park City Museum (TOF sponsor)
- 13 – Spud Fest, Friends of the Fairplay Community, American Legion
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery,
- TBD – Yoga & Wine, Continental Divide Winery, 5pm

MAY:

- TBD – Fairplay Cemetery Clean-Up Day
- 6 – Spring Tea Party, Friends of the Fairplay Community, Hand Hotel
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery
- TBD – Yoga & Wine, Continental Divide Winery, 5pm

(Red highlighted events are Town run, Blue highlighted events work with or are sponsored by the TOF, Green highlighted events occur in the TOF)

JUNE:

- 9-10 – Wearable Art Festival, Front Street
- 22 – TGIFairplay Free Concert Series & Pig Roast, Front Street
- TBD – Fairplay Town Clean-Up Days
- 7-10 – Contin-Tail Rock & Gem Show
- 9 – South Park Trail Marathon & ½ Marathon, Human Potential Running Series
- 28 – Mavic Haute Bike Race, Breck to Breck, comes through Park County
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery
- TBD – Yoga & Wine, Continental Divide Winery, 5pm

JULY:

- 4 – Fairplay’s Independence Day Celebration
- 27 – TGIFairplay Free Concert Series, Front Street
- 27-29 – 70th Annual Burro Days
- 7-8 – Silverheels 100 Mile Endurance Run and the “Last Call” 50-mile Endurance Run, Human Potential Running Series
- TBD – 4th Annual South Park Throw Down Disc Golf Tournament (TOF sponsor)
- 18-22 – Park County Fair and Rodeo
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery
- TBD – Yoga & Wine, Continental Divide Winery, 5pm

AUGUST:

- 24 – TGIFairplay Free Concert, Front Street
- 4 – Sheep Mountain 50-Mile Endurance Run, Human Potential Running Series
- 18 – 37th Annual Ed Snell 10k Walk/Run from Fairplay to Alma
- TBD – 3rd Annual Community Weed Pull
- 11-12 – Annual Living History Days, South Park City Museum
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery
- TBD – Yoga & Wine, Continental Divide Winery, 5pm

SEPTEMBER:

- 4-8 – 9th Annual South Park Art Celebration & Plein Air Festival
- TBD – Oktoberfest, South Park Brewery
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery
- TBD – Yoga & Wine, Continental Divide Winery, 5pm

(Red highlighted events are Town run, Blue highlighted events work with or are sponsored by the TOF, Green highlighted events occur in the TOF)

OCTOBER:

- 31 – Halloween Spooktacular, Boys & Girls Club of the High Rockies (TOF sponsor)
- 31 – Halloween Business Trick-or-Treating, around Town
- 31 – South Park City Museum Trick Or Treat/Haunted House
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery
- TBD – Yoga & Wine, Continental Divide Winery, 5pm

NOVEMBER:

- 14? – 8th Annual Community Thanksgiving Celebration, School campus,
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery
- TBD – Yoga & Wine, Continental Divide Winery, 5pm

DECEMBER:

- 1 – Real Colorado Christmas Celebration, Holiday Victorian Tea
- 8 - 24th Annual Victorian & Cowboy Ball, Fairplay-Valiton Hotel
- 1 – 33rd Annual Holiday Bazaar, School campus
- 14? – Annual Fairplay Christmas Bird Count, U.S. Forest Service
- TBD – 2nd Annual Jingle Jam, South Park Brewery
- TBD – “Bottles and Brushes, A Painting Party”, Continental Divide Winery
- TBD – Yoga & Wine, Continental Divide Winery, 5pm

Events Around the County

ALMA:

- 3/10 – 9th Annual Poker Glide, Mosquito Range Heritage Initiative (MRHI)
- 3/24 – Murder Mystery Night, Alma Foundation
- 7/20-7/22 – 21st Annual Alma Foundation Festival in the Clouds
- 9/16 – MRHI Poker Ride
- 10/6 – MRHI Moonwalk

COMO:

- 8/11-18/18 – Como Mountain Man Rendezvous
- 8/18/18 – 23rd Annual Boreas Pass Railroad Day

HARTSEL:

- 2/17 – Tarryall Ice Fishing Tournament, Chaparral Park General Store, 6am – 1pm
- 8/4-8/5 - Annual Hartsel Days Celebration

LAKE GEORGE:

- 8/18-8/19 – Gem & Mineral Show and Extravaganza, Tractor Pull, Crafts, Flea Market

GUFFEY:

- 7/4 – Heritage Days and 4th of July Celebration

BAILEY:

- 6/23 – 9th Annual Hundo 100 and 50 mile endurance mountain bike race
- 6/30 – Bailey Days Celebration
- 8/11 – PCACC Car Show, 10am – 2pm

Merchant Survey

The purpose of this survey is to gather your opinions on marketing done by the town, events held in the Town of Fairplay and incentive programs offered by the town. Survey results will only be used in our efforts to enhance these three topics.

Name: _____ Business Name: _____

Email: _____

MARKETING:

The following are marketing tools provided by the Town of Fairplay at no cost to anyone but the Town:

- An annual ¼ page advertisement in the Colorado Life Magazine's July/August issue
- The Fairplay Town map
- Postcards for events
- Banners for events
- Posters for events
- Four full pages in the "What's Happening Guide" for Summit County publication
- The Town Website which promotes the Town and any events
- Quarterly Town Newsletter
- A Fall Sports advertisement in the Flume
- Gold Panning pamphlets
- December Radio Advertisements

For each question below please circle a number (1-5) with 5 being "strongly agree" and 1 being "disagree"

Tourists make up a large percentage of my annual business:

Strongly Agree 5 4 3 2 1 Disagree

Non-Tourists make up a large percentage of my annual business:

Strongly Agree 5 4 3 2 1 Disagree

Advertising in publications targeting in-state tourists is a good use of Town marketing funds:

Strongly Agree 5 4 3 2 1 Disagree

Advertising in publications targeting out-of-state tourists is a good use of Town marketing funds:

Strongly Agree 5 4 3 2 1 Disagree

People that have come to my business mention that they see Town of Fairplay advertisements in publications:

Strongly Agree 5 4 3 2 1 Disagree

Advertising in Summit County helps my business:

Strongly Agree 5 4 3 2 1 Disagree

People that have come to my business mention that they have heard an advertisement for the Town of Fairplay on the radio:

Strongly Agree 5 4 3 2 1 Disagree

People that have come to my business mention that they have gone to the Town's website:

Strongly Agree 5 4 3 2 1 Disagree

Putting my business on the Town's website has helped drive traffic into my business:

Strongly Agree 5 4 3 2 1 Disagree

The Fairplay Town map has helped people unfamiliar with the area find my business:

Strongly Agree 5 4 3 2 1 Disagree

It is important to advertise and promote gold panning as a "to-do" activity in the Town of Fairplay:

Strongly Agree 5 4 3 2 1 Disagree

It is important to advertise and promote events (such as Burro Days, the Contin-tail Rock and Gem show and the 4th of July celebration) as "to-do" activities in the Town of Fairplay:

Strongly Agree 5 4 3 2 1 Disagree

It is important to advertise and promote the South Park City museum as a "to-do" activity in the Town of Fairplay:

Strongly Agree 5 4 3 2 1 Disagree

Overall, I believe that the Town of Fairplay's marketing positively effects my business:

Strongly Agree 5 4 3 2 1 Disagree

Please Explain: _____

For the following questions, please mark "yes" or "no" and explain your answer.

The Town of Fairplay should lessen the amount of advertising it does: **Yes** **No**

Please Explain: _____

The Town of Fairplay does a good job advertising the Town: **Yes** **No**

Please Explain: _____

Advertising partnerships between businesses would help to bring in more business:

Yes **No**

Please Explain: _____

I would be open to entering an advertising partnership with one or more businesses in the Town of Fairplay: **Yes** **No**

Please Explain: _____

What paid marketing do you do for your business on an annual basis?

Please check the box next to each medium you use to market your business

- Local newspaper (please specify; Flume or Summit Daily) _____
- Non-local newspaper (please specify which one(s)) _____
- Magazine (please specify which one(s)) _____
- Websites (Please specify which one(s)) _____
- The South Park Chamber of Commerce _____
- Radio (Please specify which one(s)) _____
- Rack cards _____
- Pamphlets _____
- Other: _____
- _____
- _____

Events:

The following are TOWN events where the sole responsibility lies with the Town of Fairplay, as does the cost:

- TGI Fairplay Concert Series on Front Street
- Independence Day Celebration
- Burro Days
- The Wearable Art Festival
- South Park Plein Air Arts Celebration
- Real Colorado Christmas
- Victorian & Cowboy Ball

The Following are events that the Town SPONSORS in some way and the sole responsibility lies with the event organizers:

- Contin-Tail Rock & Gem Show
- Park County Fair & Rodeo
- Human Potential Running Race Series
- Ed Snell Race
- Holiday Bazaar
- Disc Golf Tournament
- Spring Tea Party
- Community Weed Pull

For each question below please circle a number (1-5) with 5 being "strongly agree" and 1 being "disagree"

Town Events, where the sole responsibility lies with the Town of Fairplay, have a positive effect on my business:

Strongly Agree 5 4 3 2 1 Disagree

Events that the Town sponsors, where the sole responsibility lies with the event organizers, have a positive effect on my business:

Strongly Agree 5 4 3 2 1 Disagree

There are enough events, both those hosted by the Town and those sponsored by the Town, during the summer months:

Strongly Agree 5 4 3 2 1 Disagree

There are enough events, both those hosted by the Town and those sponsored by the Town, during the fall months:

Strongly Agree 5 4 3 2 1 Disagree

There are enough events, both those hosted by the Town and those sponsored by the Town, during the winter months:

Strongly Agree 5 4 3 2 1 Disagree

There are enough events, both those hosted by the Town and those sponsored by the Town, during the spring months:

Strongly Agree 5 4 3 2 1 Disagree

Front Street should be the primary area for events, both those hosted by the Town and those sponsored by the Town:

Strongly Agree 5 4 3 2 1 Disagree

It is the role of the Town to host events:

Strongly Agree 5 4 3 2 1 Disagree

Business advertising partnerships could help to promote business friendly events:

Strongly Agree 5 4 3 2 1 Disagree

Please write in your answer to the following questions:

The top three events, out of both those hosted by the Town and those sponsored by the Town, are? Why? _____

Is there an event that is detrimental to your business? If so why? _____

Do you believe that events, both those hosted and those sponsored by the Town, enhance the Town over all? Why or why not?

During which season do you feel it is most important for the Town to host or sponsor additional events, if any, and why?

If the Town was to host or sponsor one new spring event it should be:

If the Town was to host or sponsor one new summer event it should be:

If the Town was to host or sponsor one new fall event it should be:

If the Town was to host or sponsor one new winter event it should be:

How do you feel that Town hosted events (not just sponsored) can be more business friendly?

Do you feel that it would be beneficial to your business to be more involved in planning events hosted by the Town? Why or why not?

TOWN INCENTIVE PROGRAMS:

For the following questions, please mark "yes" or "no"

I am aware that the Town of Fairplay offers an ESTIP program that refunds half of collected sales tax for a set number of years for new and expanding businesses. **Yes** **No**

My business has been a beneficiary of the ESTIP program: **Yes** **No**

I am aware that the Town of Fairplay offers a PIIP program that supplies qualified properties with funds to improve the physical appearance of these properties: **Yes** **No**

My property has been a beneficiary of the PIIP program: **Yes** **No**

For the following questions, please mark "yes" or "no" and explain why

Do you feel that the ESTIP program helps to incentivize business growth and development in the Town of Fairplay? **Yes** **No**

Do you feel that the PIIP program helps to incentivize business growth and development in the Town of Fairplay? **Yes** **No**

A "Buy Local" program would be beneficial to the Town of Fairplay: **Yes** **No**

A "Buy Local" program should be instituted in the Town of Fairplay: **Yes** **No**

What are some suggestions for how a "Buy Local" program would look?

Please write a short answer to the following questions:

What do you feel that the role of the Town of Fairplay should be in incentivizing business growth and development?

What other incentive programs do you feel could help business growth and development in the Town of Fairplay?

What do you feel that the role of local businesses should be in incentivizing business growth and development?

What do you feel that the role of the community should be in incentivizing business growth and development?

THE MAIN STREET PROGRAM

The town of Fairplay is exploring the Main Street Program as an economic development tool. "The Colorado Main Street Program is designed to assist with the revitalization of traditional downtowns and historic commercial districts, promote economic development and historic preservation. The program uses an approach that advocates a return to community self-reliance, local empowerment, and rebuilding of central business districts based on their assets, unique architecture, personal service, local ownership and entrepreneurship, and a sense of community." **The Main Street Program requires extensive community and business involvement.**

For the following questions, please mark "yes" or "no" and explain why

Instituting a community led "downtown revitalization program," such as the Main Street program, would be beneficial to the Town of Fairplay: **Yes** **No**

I would be willing to participate in a community led "downtown revitalization program," such as the Main Street program: **Yes** **No**

The Town of Fairplay should become a Main Street Community: **Yes** **No**

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
December 4, 2017**

Clerk's note: This was initially posted as a joint meeting of the Fairplay Board of Trustees and the Fairplay Sanitation District Board of Director's. Due to a lack of a quorum, the Fairplay Sanitation Board was unable to participate in the meeting.

CALL TO ORDER

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane. Mayor Lane proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Frank Just and Ray Douglas. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Vaughn Mead, Interim Police Chief Bo Schiunsen, Town Treasurer Kim Wittbrodt.

AGENDA ADOPTION

Motion #1 by Trustee Douglas, seconded by Trustee Just, that the agenda be adopted with the following amendment as requested by Town Administrator Darrah:

Addition of an Executive Session after Staff Comments and prior to Adjournment per C.R.S. 24-6-402 (4) (f).

Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – November 6, 2017
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$267,075.85.

Motion #2 by Trustee Just, seconded by Trustee Douglas, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

CITIZEN COMMENTS

No citizen comments offered.

PUBLIC HEARINGS

- A. **Continued** – Amended 2017 Budget and Proposed 2018 Budget

The public hearing was re-opened at 6:04 p.m. by Mayor Lane.

Mayor Lane asked if anyone in the audience had questions or concerns regarding the Amended 2017 Budget and Proposed 2018 Budget.

There was no public comment.

1. **Should the Board Approve Adoption of Resolution No. 22, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2017 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO."?**

Motion #3 by Trustee Just, seconded by Trustee Stapp, to approve adoption of Resolution No. 22, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2016 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO." A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

2. Should the Board Approve Adoption of Resolution No. 23, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2017 BUDGET."?

Motion #4 by Trustee Just, seconded by Trustee Douglas, to approve adoption of Resolution No. 23, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2017 BUDGET." A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

3. Should the Board Approve Adoption of Resolution No. 24, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2018 AND ENDING ON THE LAST DAY OF DECEMBER 2018."?

Motion #5 by Trustee Just, seconded by Trustee Stapp, to approve adoption of Resolution No. 24, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2018 AND ENDING ON THE LAST DAY OF DECEMBER 2018." A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

4. Should the Board Approve Adoption of Resolution No. 25, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2017 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE 2018 BUDGET YEAR."?

Motion #6 by Trustee Stapp, seconded by Trustee Just, to approve adoption of Resolution No. 25, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2017 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE 2018 BUDGET YEAR." A roll call vote was taken: Dodge – yes, Stapp, yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

5. Should the Board Approve Adoption of Resolution No. 26, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO FOR THE 2018 BUDGET YEAR."?

Motion #7 by Trustee Just, seconded by Trustee Douglas, to approve adoption of Resolution No. 26, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF

FAIRPLAY, COLORADO FOR THE 2018 BUDGET YEAR." A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

Public Hearing closed at 6:11 p.m. by Mayor Lane.

B. Consideration of a Special Use Permit application as submitted by Stan Kopunec for the property located at 249 U S Hwy 285 to allow manufacturing, fabrication and assembly of log homes and to allow the continued use of the existing shipping container located on the property for the proposed log home business.

Mayor Lane opened the public hearing at 6:11 p.m. and read an opening statement stating jurisdiction and outlining procedures for the public hearing. He then asked for staff comment, which was offered by Town Administrator Darrah who explained that the application was for a special use permit to allow the operation of a log home building operation and also to keep the container that is currently on the property. She explained that this operation and conex container would be located on the 20-acre parcel just north of the Riverside Hotel along the river. She stated that she had the following concerns about the application:

1. There is no site plan/map included in the application.
2. Ingress/egress to the property - this should be shown clearly on a site map and should include a plan for emergency vehicle access.
3. Noise and aesthetics associated with a log home assembly, manufacturing business. This is highly visible location seen by every car driving through Fairplay on Hwy. 285 and directly across the river from a tourist oriented RV Park.
4. The site plan should show the refuse and service areas.
5. There is no plan for utilities/sanitation facilities on the site.
6. The site plan needs to show any screening, buffering, signs, exterior lighting, etc.

Ms. Darrah further stated that staff does not recommend approval of the application for a Special Use Permit on this site unless and until the above items have been adequately addressed. She recommended that the hearing be continued until the meeting on January 8, 2018, to give Mr. Kopunec time to work with staff to address the concerns as stated.

Applicant comment was offered by Stan Kopunec further explaining about the type of business the log home manufacturing company would be and reiterating the need for the existing storage container for storage of materials for the business. He asked that the Board approve the SUP at this time with conditions addressing the staff's report/concerns.

A lengthy discussion ensued among the Board, with input from the applicant and staff about the previously stated list of staff concerns. At the conclusion of the discussion it was agreed to continue the public hearing to allow the applicant an opportunity to work with staff to address those concerns prior to the next Board meeting. It was further noted that until those items were addressed the public hearing would again be continued.

Motion #8 by Trustee Just, seconded by Trustee Douglas, to continue the hearing until January 8, 2018 to allow time for the applicant to work with staff to address the outstanding items stated previously. Motion carried unanimously.

Staff noted that the time of the continuation was 6:52 p.m.

NEW BUSINESS

A. Should the Board Approve Adoption of Resolution No. 27, series of 2017, entitled, "A RESOLUTION AUTHORIZING CERTIFICATION OF LIENS ON OUTSTANDING WATER BILLS."?

Motion #9 by Trustee Douglas, seconded by Trustee Just, to approve adoption of Resolution No. 27, series of 2017, entitled, "A RESOLUTION AUTHORIZING CERTIFICATION OF LIENS ON OUTSTANDING WATER BILLS." A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

B. Should the Board Approve Adoption of Resolution No. 28, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO DETERMINING THAT THE REGULAR MUNICIPAL ELECTION TO BE HELD ON APRIL 3, 2018 SHALL BE A MAIL BOLLOT ELECTION."?

Motion #10 by Trustee Just, seconded by Trustee Douglas, to approve adoption of Resolution No. 28, series of 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO DETERMINING THAT THE REGULAR MUNICIPAL ELECTION TO BE HELD ON APRIL 3, 2018 SHALL BE A MAIL BOLLOT ELECTION." A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

C. Discussion/ direction to staff regarding a letter from the Northwest Fire Protection District regarding the Town of Fairplay adopting the 2012 Edition of the International Fire Code.

Staff comment was offered explaining that the Town had received a letter from NWFPD asking that the Town consider adopting the 2012 Edition of the International Fire Code. After a brief discussion the Board directed staff to perform the necessary research on this request and work with NWFPD as appropriate to bring a recommendation back to the Board for consideration.

D. Other new business

Town Administrator/ Clerk Darrah stated that she had received a letter from the newly formed South Park Health Services District requesting that they be allowed to use the Clinic building at 525 Hathaway Street as their physical address and their official meeting place.

Motion #11 by Trustee Just, seconded by Trustee Dodge, that the Town grant permission to the South Park Health Services District allowing them use of the Clinic Building at 525 Hathaway for their physical/legal address and for their public meetings. Motion carried unanimously.

No other new business offered.

UNFINISHED BUSINESS

A. Other Discussion Items

No other discussion items offered.

MAYOR AND TRUSTEE REPORTS

Trustee Dodge informed staff that he had referred Jim Dexter, of the American Legion, to Town Hall for a letter of support for a grant to install handicap accessible restrooms at the Legion Building.

STAFF AND COMMITTEE REPORTS

All staff reports were briefly discussed with a more in-depth discussion in regard to various water pressure issues that were recently discovered in the Town's water system. It was agreed that Public Works Director Mead would continue consulting with the Town's engineers to work towards an acceptable solution to better regulate the Town's water pressure.

EXECUTIVE SESSION

Motion #12 by Trustee Douglas, seconded by Trustee Dodge, that the Board go into executive session at 7:32 p.m. pursuant to C.R.S. 24-6-402 (4) (f) to discuss matters a personnel matter relating to the Police Chief position. Motion carried unanimously.

Mayor Lane announced that the meeting was back to open session at 8:00 p.m. The participants in the executive session were: Mayor Lane, Trustees Just, Douglas, Stapp and Dodge, Town Administrator/Clerk Darrah, Town Attorney Lee Phillips and Treasurer Wittbrodt. Mayor Lane announced that no action was taken in the executive session.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 8:02 p.m.

Gabby Lane, Mayor

ATTEST:

Tina Darrah, Town Clerk

**MINUTES OF A SPECIAL MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
December 11, 2017**

CALL TO ORDER

The special meeting of the Board of Trustees for the Town of Fairplay was called to order at 5:50 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane. Mayor Lane proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Frank Just and Ray Douglas. Also in attendance were Town Administrator/ Clerk Tina Darrah and Town Treasurer Kim Wittbrodt.

AGENDA ADOPTION

Motion #1 by Trustee Just, seconded by Trustee Stapp, that the agenda be adopted as presented.

Motion carried unanimously.

APPROVAL OF LEASE FOR 23 FULLER DRIVE, UNIT B, FAIRPLAY, COLORADO

Motion #2 by Trustee Just, seconded by Trustee Stapp, to approve a one year lease agreement for 23 Fuller Drive, Unit B, Fairplay, Colorado.

Motion carried unanimously.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 5:58 p.m.

Gabby Lane, Mayor

ATTEST:

Tina Darrah, Town Clerk

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
January 8, 2018**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Vaughn Mead, Interim Police Chief Bo Schlunsen, Town Treasurer Kim Wittbrodt, Deputy Town Clerk Claudia Werner, Administrative Intern Mason Green, Special Events Coordinator Julie Bullock and Town Building Official Gerrits Kasper. (Trustee Eve Stapp was absent.)

AGENDA ADOPTION

Motion #1 by Trustee Douglas, seconded by Trustee Just, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp was absent.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$119,204.74.

Motion #2 by Trustee Just, seconded by Trustee Douglas, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously. (Trustee Stapp was absent.)

CITIZEN COMMENTS

No citizen comments were offered.

PUBLIC HEARING

- A. Continued** – Consideration of a Special Use Permit application as submitted by Stan Kopunec for the property located at 249 U S Hwy 285 to allow manufacturing, fabrication and assembly of log homes and to allow the continued use of the existing shipping container located on the property for the posed log home business.

This public hearing was continued from the December 4, 2017, Board of Trustees meeting to allow the applicant, Stan Kopunec, to provide additional information to the Board prior to a motion to approve or deny the application. Town Administrator/ Clerk Darrah reported that staff met with Derek Kopunec in mid December and provided a list of items that needed to be addressed prior to bringing this application back to the Board for consideration. Staff also met with Stan Kopunec the first week in January and provided him with the same list. An email memorializing these conversations was sent to the Kopunecs. It was agreed by both the applicant and Staff that it would be best to request a continuation of this public hearing until all requested documentation has been received and reviewed by Staff.

Motion #3 by Trustee Just, seconded by Trustee Douglas, that the Public Hearing for the Kopunec Log Home Manufacturing and Assembly Special Use Permit be continued to January 22, 2018 at 6:00 p.m. Motion carried unanimously. (Trustee Stapp was absent.)

- B. Consideration of a Special Use Permit application as submitted by Anita and Douglas Hirth to allow an accessory dwelling unit at 398 Beaver Creek Lane.**

Public hearing opened at 6:05 p.m. by Mayor Lane.

Town Administrator/ Clerk Darrah presented the Special Use Permit Application for the applicants, Anita and Douglas Hirth, and stated that the proposal appears to be in substantial compliance with the Fairplay Comprehensive Plan and Unified Development Code. She stated that the Hirths recently purchased the property and are interested in making the existing use of the accessory dwelling unit at 398 Beaver Creek Lane legal by obtaining a special use permit. The accessory dwelling unit has been in use on the subject property for many years and is currently considered a legal non-conforming use. Staff recommends approval of the application.

Anita Hirth was present to answer Board questions but had nothing further to add regarding the special use permit application.

There were no comments in favor of or in opposition to this application.

Public hearing was closed at 6:11 p.m. by Mayor Lane.

Motion #4 by Trustee Just, seconded by Trustee Dodge, that the Board approve the Special Use Permit for 398 Beaver Creek Lane to allow one accessory dwelling unit and directing staff to prepare a resolution stating such approval to be considered at the January 22nd meeting. Motion carried unanimously. (Trustee Stapp was absent.)

PRESENTATION – Check to South Park Salvation Army

The South Park Salvation Army was the non-profit partner that assisted with the silent auction during the Victorian and Cowboy Ball in December. David Kintz, representing South Park Salvation Army, was present to accept a check in the amount of \$800.00 from Mayor Lane.

UNFINISHED BUSINESS

- A. Should the Board Approve Adoption of Resolution No. 1, series of 2018, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW."?

This resolution establishes the designated places for posting of the agenda. This is the same as was approved for 2017.

Motion #5 by Trustee Douglas, seconded by Trustee Just, to approve adoption of Resolution No. 1, series of 2018, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW. Motion carried unanimously. (Trustee Stapp was absent.)

- B. Discussion regarding the Town Christmas Tree

Town Building Official Kasper presented his idea for a new Town Christmas Tree. He has met with Dale and Kathy Fitting and they would be pleased to work with the Town to place a live tree on their property next to the Hand Hotel. Staff recommended support of planting a live tree at this location rather than continuing to cut live trees to be used as the Town Christmas Tree.

The Board directed Staff to prepare and present a license agreement for the live Christmas Tree between the Town of Fairplay and the Fittings and bring back to the Board for consideration at the January 22nd meeting.

- C. Other discussion items

No other discussion items were offered.

NEW BUSINESS

- A. Other new business

No other new business was offered.

STAFF REPORTS

Public Works Director Mead provided a written staff report and offered to answer any Board questions. Mayor Lane inquired about water pressure throughout Town and Public Works Director Mead stated that High Country Engineering is working on potential solutions to the current pressure variations from one end of town to the other.

Town Administrator/ Clerk Darrah went over her written staff report with the Board and offered to answer any questions they may have regarding it.

Town Treasurer Wittbrodt stated that she is working on year end financials and preparing for the auditors that are coming to Fairplay on February 20, 2018, to begin the 2017 audit for the Town of Fairplay and the Fairplay Sanitation District.

Interim Police Chief Schlunsen provided a written staff report and offered to answer any Board questions.

MAYOR AND TRUSTEE REPORTS

Trustee Just stated that he attended the December 7th meeting with Park and Summit County officials, CDOT and Summit Stage regarding expanding bus service from Summit County to Alma and Fairplay. He reported that a CDOT representative in attendance at the meeting has offered a bus costing approximately \$400,000 for this expanded service, at a cost of \$1.

Mayor Lane expressed his appreciation to Special Events Coordinator Bullock for putting together the successful Victorian and Cowboy Ball in December.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:37 p.m.

Gabby Lane, Mayor

ATTEST:

Claudia Werner, Deputy Town Clerk



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Kim Wittbrodt, Treasurer
RE: Paid Bills/Financial Report
DATE: 1/18/2018

Agenda Item: Bills

Attached is the list of invoices paid through January 18, 2018.

Total Expenditures: \$30,555.67

Upon motion to approve the consent agenda, the expenditures will be approved.

Financial statements for all funds through 12/31/2017 are attached. Please note that there will be year-end adjustments to the financials in preparation for the audit.

Please contact me with any questions.

Report Criteria:

Detail report type printed

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
01/17/2018	13433	Colorado Dept. of Revenue	sales tax	1	01/16/2018	30.00	102280
Total 508:						30.00	
01/17/2018	13435	Colorado Rural Water	annual membership dues	1	12/12/2017	275.00	617230
01/17/2018	13435		annual membership dues	1	12/12/2017	275.00	507230
Total 562:						550.00	
01/09/2018	13424	Fairplay Fiume	display ads	1	12/31/2017	437.85	105183
01/09/2018	13424		legal ads	2	12/31/2017	10.84	617330
01/09/2018	13424		legal ads	3	12/31/2017	16.36	106125
01/09/2018	13420		police help wanted	1	12/31/2017	108.00	105480
Total 888:						573.05	
01/17/2018	13439	Main Street Garage	Tahoe maintenance	1	01/15/2018	876.17	105420
Total 1336:						876.17	
01/17/2018	13440	Mountain View Waste	2 yd 2 monthly	1	12/31/2017	75.00	617167
Total 1414:						75.00	
01/08/2018	13415	Park County Clerk & Recor	Recording fees	1	01/08/2018	123.00	105105
Total 1558:						123.00	
01/17/2018	13441	Pikes Peak Area Council of	membership dues	1	01/09/2018	619.00	105140
Total 1660:						619.00	
01/17/2018	13448	Postal Pros Southwest, Inc	water billing	1	01/05/2018	145.62	507310
01/17/2018	13448		water billing	2	01/05/2018	143.63	617310
01/17/2018	13448		water billing	3	01/05/2018	2.00	507310
Total 1699:						291.25	
01/17/2018	13442	Riverside Trophies	engraved name signs & ba	1	01/16/2018	121.80	105030
Total 1804:						121.80	
01/09/2018	13422	Summit Daily News	police help wanted	1	12/31/2017	1,050.00	105480
01/09/2018	13422		Real Colo Christmas	2	12/31/2017	178.30	105174
01/09/2018	13422		vic ball ad	3	12/31/2017	178.30	105183
Total 2032:						1,406.60	
01/17/2018	13444	Town of Fairplay	sewer fuller drive	1	12/31/2017	60.00	105095
01/17/2018	13444		sewer-shop	1	12/31/2017	60.00	507390
01/17/2018	13444		sewer-shop	2	12/31/2017	60.00	105650
01/17/2018	13444		sewer-town hall	1	12/31/2017	60.00	105023
01/17/2018	13444		525 hathaway	1	12/31/2017	166.20	105180
01/17/2018	13444		water-san district	1	12/31/2017	36.00	617104

Check Issue Date	Check Number	Name	Description	Seq	invoice Date	Check Amount	GL Account
Total 2134:						442.20	
01/17/2018	13446	Werner, Claudia	postage reimbursement	1	01/17/2018	16.66	105035
01/17/2018	13446		postage reimbursement	2	01/17/2018	12.25	105340
01/17/2018	13446		postage reimbursement	3	01/17/2018	12.25	105445
01/17/2018	13446		postage reimbursement	4	01/17/2018	12.25	507310
01/17/2018	13446		postage reimbursement	5	01/17/2018	12.25	617310
Total 2242:						65.66	
01/09/2018	13423	Xcel Energy	street lights	1	01/02/2018	208.22	105640
Total 2296:						208.22	
01/09/2018	13421	Laser Graphics	Business Cards	1	04/28/2017	248.00	105030
01/09/2018	13421		Business Cards	2	04/28/2017	99.20	507303
01/09/2018	13421		Business Cards	3	04/28/2017	99.20	617303
01/17/2018	13438		Business Cards	1	01/11/2018	84.00	105030
Total 2437:						510.40	
01/09/2018	13417	AmeriGas	Propane	1	01/31/2017	281.77	507103
Total 2468:						281.77	
01/17/2018	13431	CARD SERVICES	food for meeting	1	01/01/2018	33.35	105070
01/17/2018	13431		employee christmas	2	01/01/2018	537.50	105110
01/17/2018	13431		Computer	3	01/01/2018	591.94	105030
01/17/2018	13431		Computer	4	01/01/2018	295.97	507360
01/17/2018	13431		Computer	5	01/01/2018	295.97	617360
01/17/2018	13431		office supplies	6	01/01/2018	393.14	105030
01/17/2018	13431		office supplies	7	01/01/2018	145.71	507303
01/17/2018	13431		office supplies	8	01/01/2018	145.71	617303
01/17/2018	13431		Supplies	9	01/01/2018	9.99	105420
01/17/2018	13431		Supplies	10	01/01/2018	201.71	105174
01/17/2018	13431		Supplies	11	01/01/2018	210.00	105183
01/17/2018	13431		Postage	12	01/01/2018	25.75	617310
01/17/2018	13431		Supplies	13	01/01/2018	15.38	105070
01/17/2018	13431		food for meeting	14	01/01/2018	26.99	105070
01/17/2018	13431		Postage	15	01/01/2018	147.00	105035
01/17/2018	13431		employee bonus	16	01/01/2018	140.89	617305
01/17/2018	13431		Supplies	17	01/01/2018	.01	105174
Total 2503:						3,186.23	
01/09/2018	13419	Carrot-Top Industries	flag pole	1	12/29/2017	2,450.00	105025
Total 2579:						2,450.00	
01/08/2018	13413	CenturyLink	acct 719-836-4609 502B	1	12/19/2017	54.94	507320
01/08/2018	13413		alarm iine-525 Hathaway	1	12/19/2017	38.58	105190
01/08/2018	13413		7198362445	1	12/19/2017	90.83	617320
01/08/2018	13413		7198362622355B	1	12/19/2017	439.14	105065
01/08/2018	13413		acct 82239760	1	12/23/2017	24.11	105065

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2614:						647.60	
01/17/2018	13436	Comm-One Inc.	phone system maintenanc	1	01/05/2018	540.00	105065
Total 2642:						540.00	
01/17/2018	13434	Colorado Natural Gas, Inc.	sewer treatment plant	1	01/03/2018	2,087.55	617104
01/17/2018	13434		525 hathaway	1	01/03/2018	333.07	105190
01/17/2018	13434		natural gas	1	01/03/2018	200.61	105023
01/17/2018	13434		san office	1	01/04/2018	231.82	617104
01/17/2018	13434		fuller drive	1	01/05/2018	144.10	105095
Total 2728:						3,007.25	
01/17/2018	13443	Shamrock Security Service	security monitoring 525 Hat	1	01/08/2018	220.00	105190
01/17/2018	13443		security system 901 main	1	01/08/2018	120.00	105023
Total 2752:						340.00	
01/17/2018	13447	Bullock, Julie	xmas tree lights	1	01/17/2018	17.38	105120
Total 2812:						17.38	
01/17/2018	13445	UMB Bank, N.A.-Trust Fee	admin fees-rev bonds	1	01/10/2018	150.00	617303
Total 2860:						150.00	
01/17/2018	13432	Colorado Analytical Lab	waste water testing	1	01/11/2018	380.00	617140
01/08/2018	13414		water testing	1	01/05/2018	23.00	507140
Total 2864:						403.00	
01/17/2018	13437	In Compliance Products, In	labor poster	1	01/10/2018	25.00	105070
Total 2872:						25.00	
01/08/2018	13416	The Phillips Law Offices, L	Legal	1	12/31/2017	620.00	105057
Total 2886:						620.00	
01/09/2018	13418	Bank Midwest	lease payment	1	01/01/2018	12,995.09	105895
Total 3086:						12,995.09	
Grand Totals:						30,555.67	

Some of these expenses are accrued back to 2017.

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-05 AD VALOREM TAX	679.62	186,681.85	180,708.00	(5,973.85)	103.3
10-40-10 SPEC. OWNERSHIP TAX	4,234.24	26,502.56	21,500.00	(5,002.56)	123.3
10-40-30 INTEREST ON PROPERTY TAX	49.45	629.85	1,000.00	370.15	63.0
10-40-40 DELINQUENT TAXES	.00	47.79	500.00	452.21	9.6
10-40-55 50% SHAREBACK OF R&B LEVY	93.04	98.52	5,600.00	5,501.48	1.8
10-40-60 MOTOR VEHICLE REGISTRATION	550.50	3,760.00	3,600.00	(160.00)	104.4
10-40-70 SALES TAX	52,439.53	647,663.31	630,000.00	(17,663.31)	102.8
10-40-75 SALES TAX - STREETS	17,479.85	215,887.82	210,000.00	(5,887.82)	102.8
10-40-80 HIGHWAY USER'S TAX	5,265.02	32,248.59	32,000.00	(248.59)	100.8
10-40-85 SEVERANCE TAX	.00	4,657.29	4,657.00	(.29)	100.0
10-40-86 MINERAL LEASE REVENUE	.00	930.78	931.00	.22	100.0
10-40-90 CIGARETTE TAX	181.97	2,315.21	2,300.00	(15.21)	100.7
10-40-98 LODGING TAX	3,421.00	37,984.00	37,000.00	(984.00)	102.7
TOTAL TAXES	84,394.22	1,159,407.57	1,129,796.00	(29,611.57)	102.6
<u>LICENSES</u>					
10-41-10 LIQUOR LICENSES	.00	2,901.25	2,898.00	(3.25)	100.1
10-41-30 DOG LICENSES	.00	70.00	70.00	.00	100.0
10-41-32 LIVESTOCK PERMIT	.00	130.00	130.00	.00	100.0
10-41-34 COMMERCIAL FLY FISHING PERMIT	.00	150.00	150.00	.00	100.0
10-41-40 BUILDING PERMITS	150.00	26,553.25	26,403.00	(150.25)	100.6
10-41-41 SURCHARGE: STREETS	14.50	1,453.68	1,500.00	46.32	96.9
10-41-42 SURCHARGE: PARKS & REC	14.50	1,453.69	1,500.00	46.31	96.9
10-41-50 FRANCHISE TAX	2,189.00	41,845.56	50,000.00	8,154.44	83.7
10-41-60 GOLD PANNING PERMITS/DONATION	30.00	6,581.80	6,600.00	18.20	99.7
10-41-70 BUSINESS LICENSES	50.00	6,675.00	6,625.00	(50.00)	100.8
10-41-80 SIGN PERMITS	.00	150.00	150.00	.00	100.0
10-41-90 EXCAVATION PERMIT	.00	700.00	700.00	.00	100.0
10-41-92 MECHANICAL PERMIT	.00	150.00	150.00	.00	100.0
10-41-94 STREET CUT PERMIT	.00	1,550.00	1,550.00	.00	100.0
10-41-96 FENCE PERMIT	40.00	280.00	240.00	(40.00)	116.7
10-41-97 SPECIAL EVENTS PERMIT	470.00	2,580.00	2,400.00	(180.00)	107.5
10-41-98 RESIDE/REROOF PERMIT	100.00	1,600.00	1,500.00	(100.00)	106.7
TOTAL LICENSES	3,058.00	94,824.23	102,566.00	7,741.77	92.5
<u>FEE INCOME</u>					
10-42-75 PLANNING & DEVELOPMENT FEES	919.02	4,201.97	3,200.00	(1,001.97)	131.3
10-42-90 COPIES & FAXES	27.00	460.30	450.00	(10.30)	102.3
TOTAL FEE INCOME	946.02	4,662.27	3,650.00	(1,012.27)	127.7

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LAW ENFORCEMENT</u>					
10-45-05 TRAFFIC FINES	.00	12,685.00	14,000.00	1,315.00	90.6
10-45-10 SURCHARGE: POLICE TRAINING	.00	1,611.50	1,700.00	88.50	94.8
10-45-15 COURT COSTS	.00	1,075.00	1,075.00	.00	100.0
10-45-20 DEFAULT FEES	.00	180.00	180.00	.00	100.0
10-45-30 OTHER FINES	.00	715.00	715.00	.00	100.0
10-45-80 VIN INSPECTIONS	7.50	207.50	215.00	7.50	96.5
10-45-85 CDOT LEAF GRANT REIMBURSEMEN	.00	3,850.00	3,850.00	.00	100.0
10-45-90 MISCELLANEOUS	.00	1,769.29	2,000.00	230.71	88.5
TOTAL LAW ENFORCEMENT	7.50	22,093.29	23,735.00	1,641.71	93.1
<u>INTEREST INCOME</u>					
10-48-05 INTEREST ON COLOTRUST	2,018.37	2,018.37	285.00	(1,733.37)	708.2
10-46-30 INTEREST ON CHECKING	(1,561.50)	1,275.34	3,000.00	1,724.66	42.5
TOTAL INTEREST INCOME	456.87	3,293.71	3,285.00	(8.71)	100.3
<u>MISCELLANEOUS INCOME</u>					
10-47-00 MISCELLANEOUS INCOME	18,131.20	22,517.60	4,500.00	(18,017.60)	500.4
10-47-10 CEMETERY	.00	150.00	150.00	.00	100.0
10-47-38 TOWN CLEAN UP DONATIONS	.00	422.30	.00	(422.30)	.0
10-47-39 FOURTH OF JULY DONATIONS	.00	8,226.00	8,226.00	.00	100.0
10-47-49 STREET LIGHTING	917.44	10,688.31	10,000.00	(688.31)	106.9
10-47-50 SUMMER CONCERT SERIES	.00	17,930.18	17,930.00	(.18)	100.0
10-47-52 REAL COLORADO CHRISTMAS	1,212.40	1,440.40	1,000.00	(440.40)	144.0
10-47-54 VICTORIAN BALL	4,904.00	8,734.00	5,000.00	(3,734.00)	174.7
10-47-55 BEAD & FIBER SHOW	.00	2,552.70	2,553.00	.30	100.0
10-47-56 BURRO DAYS	.00	27,750.00	50,160.00	22,410.00	55.3
10-47-57 PEACH FUNDRAISER	.00	1,914.00	1,914.00	.00	100.0
10-47-59 BURRO DAYS RETAIL SALES	.00	22,409.69	.00	(22,409.69)	.0
10-47-60 525 HATHAWAY - RENT & UTILITY	585.09	3,033.68	2,900.00	(133.68)	104.6
10-47-70 PLEIN AIR EVENT	500.00	39,487.39	38,987.00	(500.39)	101.3
10-47-82 CAMPING PERMITS/FACILITY USE	10.00	40.00	30.00	(10.00)	133.3
10-47-90 MISCELLANEOUS REVENUE-EVENTS	.00	11,376.90	12,000.00	623.10	94.8
10-47-91 TOWN HALL - 901 MAIN	12,397.00	12,397.00	12,397.00	.00	100.0
TOTAL MISCELLANEOUS INCOME	38,657.13	191,068.15	167,747.00	(23,321.15)	113.9
TOTAL FUND REVENUE	127,519.74	1,475,349.22	1,430,779.00	(44,570.22)	103.1

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-50-02 401(A) EMPLOYER MATCH	446.04	4,012.87	3,999.00	(13.87)	100.4
10-50-05 SALARIES -ADMIN./CLERK/TREASUR	20,116.27	130,663.23	124,966.00	(5,697.23)	104.6
10-50-11 SS/MEDICARE EXPENSE	1,567.55	10,316.46	9,560.00	(756.46)	107.9
10-50-12 UNEMPLOYMENT EXPENSE	61.77	407.04	375.00	(32.04)	108.5
10-50-13 EMPLOYEE HEALTH INSURANCE	2,756.56	29,128.13	31,151.00	2,022.87	93.5
10-50-14 WORKER'S COMPENSATION	.00	400.00	400.00	.00	100.0
10-50-15 EDUCATION	320.00	2,677.41	3,000.00	322.59	89.3
10-50-16 ADMIN VEHICLE	415.38	3,599.96	3,600.00	.04	100.0
10-50-20 TOWN HALL EXPENSE	.00	30,993.56	30,994.00	.44	100.0
10-50-23 TOWN HALL EXPENSE - UTILITIES	650.16	6,114.67	7,000.00	885.33	87.4
10-50-25 TOWN HALL EXPENSE - BLDG. REP.	2,450.00	4,765.13	6,000.00	1,234.87	79.4
10-50-27 TOWN HALL EXPENSE - SUPPLIES	98.98	2,181.64	2,500.00	318.36	87.3
10-50-28 TOWN HALL EXPENSE-901 MAIN	.00	13,149.95	13,150.00	.05	100.0
10-50-30 OFFICE SUPPLIES	1,358.88	3,631.59	4,700.00	1,068.41	77.3
10-50-32 EQUIPMENT RENTAL	555.66	5,233.80	5,500.00	266.20	95.2
10-50-35 POSTAGE EXPENSE	156.80	652.91	650.00	(2.91)	100.5
10-50-40 BANK/CREDIT CARD FEES	65.00	1,334.51	1,300.00	(34.51)	102.7
10-50-55 BOARD OF TRUSTEE SALARY	45.00	1,335.00	1,500.00	165.00	89.0
10-50-57 TOWN ATTY LEGAL SERVICES	1,570.00	16,682.50	20,000.00	3,317.50	83.4
10-50-60 COMPUTER/SOFTWARE/SUPPORT	734.50	5,668.99	7,000.00	1,331.01	81.0
10-50-65 TELEPHONE/INTERNET	700.24	8,286.66	8,200.00	(86.66)	101.1
10-50-70 MISCELLANEOUS EXPENSE	348.95	2,447.41	2,500.00	52.59	97.9
10-50-76 ESTIP AGREEMENT	.00	51,063.06	56,000.00	4,936.94	91.2
10-50-95 EMPLOYEE HOUSING	547.44	547.44	2,000.00	1,452.56	27.4
TOTAL ADMINISTRATION	34,965.18	335,293.92	346,045.00	10,751.08	96.9

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
COMMUNITY DEVELOPMENT					
10-51-05 PROFESSIONAL FEES	1,034.00	5,114.50	6,500.00	1,385.50	78.7
10-51-10 EDUCATION/BENEVOLENCE (BOT)	1,037.50	4,588.32	5,000.00	411.68	91.8
10-51-20 VISITOR CENTER	8.74	2,137.01	2,300.00	162.99	92.9
10-51-30 ADVERTISING AND MARKETING	414.95	11,540.21	12,000.00	459.79	96.2
10-51-34 TOWN BEAUTIFICATION	.00	5,415.20	5,415.00	.20	100.0
10-51-35 TOWN CLEAN UP	.00	10,078.75	10,079.00	.25	100.0
10-51-40 DUES AND MEMBERSHIPS	.00	10.00	10.00	.00	100.0
10-51-50 TGIFAIRPLAY EXPENSE	.00	20,579.48	20,579.00	.48	100.0
10-51-62 BURRO DAYS	.00	35,944.84	35,945.00	.16	100.0
10-51-84 BEAD AND FIBER SHOW	.00	1,759.70	1,760.00	.30	100.0
10-51-70 MISCELLANEOUS EVENTS	82.06	13,935.06	14,500.00	564.94	98.1
10-51-71 FIREWORKS/4TH OF JULY	.00	12,511.41	12,511.00	.41	100.0
10-51-72 PLEIN AIR EVENT	575.00	42,530.71	41,956.00	574.71	101.4
10-51-74 REAL COLORADO CHRISTMAS	1,535.53	2,586.26	4,000.00	1,413.74	64.7
10-51-75 DONATIONS	.00	1,100.00	1,500.00	400.00	73.3
10-51-82 PEACH FUNDRAISER	.00	1,590.00	1,590.00	.00	100.0
10-51-83 VICTORIAN BALL	5,738.64	8,826.56	5,500.00	1,326.56	124.1
10-51-85 PROPERTY IMPROVEMENT INCENTIV	.00	14,962.92	14,963.00	.08	100.0
10-51-90 525 HATHAWAY	887.34	11,355.53	11,500.00	144.47	98.7
TOTAL COMMUNITY DEVELOPMENT	11,313.76	204,566.46	207,608.00	3,041.54	98.5
JUDICIAL SYSTEM					
10-53-02 401(A) EMPLOYER MATCH	42.33	416.86	417.00	.14	100.0
10-53-05 MUNICIPAL JUDGE SALARY	877.02	7,600.87	7,600.00	.87	100.0
10-53-10 COURT CLERK	1,785.65	12,600.49	12,226.00	374.49	103.1
10-53-11 SS/MEDICARE EXPENSE	202.60	1,535.91	1,517.00	18.91	101.3
10-53-12 UNEMPLOYMENT EXPENSE	8.00	60.67	59.00	1.67	102.8
10-53-13 EMPLOYEE HEALTH INSURANCE	439.87	5,052.95	5,032.00	20.95	100.4
10-53-14 WORKER'S COMPENSATION	.00	40.00	40.00	.00	100.0
10-53-40 OPERATING EXPENSE	.00	412.12	450.00	37.88	91.6
10-53-50 DUES AND MEMBERSHIPS	.00	22.00	22.00	.00	100.0
TOTAL JUDICIAL SYSTEM	3,355.47	27,741.87	27,363.00	378.87	101.4

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-54-01 POLICE SALARIES	8,767.27	130,830.29	128,330.00	(2,500.29)	102.0
10-54-03 EXTRA DUTY PAY-GRANT	.00	3,162.00	3,162.00	.00	100.0
10-54-04 PART TIME OFFICERS	.00	9,307.50	9,308.00	.50	100.0
10-54-05 PENSION CONTRIBUTION	670.62	10,875.88	13,603.00	2,727.12	80.0
10-54-10 UNIFORMS AND ACCESSORIES	.00	2,979.00	2,979.00	.00	100.0
10-54-11 SS/MEDICARE EXPENSE	282.12	3,991.17	4,000.00	8.83	99.8
10-54-12 UNEMPLOYMENT EXPENSE	26.31	429.85	422.00	(7.85)	101.9
10-54-13 EMPLOYEE HEALTH INSURANCE	1,504.35	36,444.50	36,374.00	(70.50)	100.2
10-54-14 WORKER'S COMPENSATION	.00	7,854.00	7,854.00	.00	100.0
10-54-15 GASOLINE	383.22	3,776.25	4,000.00	223.75	94.4
10-54-20 VEHICLE MAINTENANCE	1,418.48	5,113.27	6,000.00	886.73	85.2
10-54-24 PROFESSIONAL TRAINING EXPENSE	.00	479.00	500.00	21.00	95.8
10-54-26 IN-SERVICE TRAINING EXPENSE	.00	607.51	700.00	92.49	86.8
10-54-28 VEHICLE RENTAL PAYMENT	1,238.42	14,861.04	14,861.00	(.04)	100.0
10-54-30 RADAR & RADIO MAINTENANCE	359.70	445.70	86.00	(359.70)	518.3
10-54-45 OPERATING SUPPLIES	57.55	6,533.11	6,600.00	66.89	99.0
10-54-53 GRANT-EQUIPMENT & SUPPLIES	177.50	1,760.49	5,500.00	3,739.51	32.0
10-54-55 TELEPHONE - POLICE LINE	190.11	2,804.57	3,300.00	495.43	85.0
10-54-60 MEMBERSHIPS - DUES	.00	150.00	150.00	.00	100.0
10-54-65 COMPUTER/SOFTWARE/SUPPORT	.00	3,277.38	3,750.00	472.62	87.4
10-54-75 INVESTIGATIVE SERVICES	.00	1,542.12	2,600.00	1,057.88	59.3
10-54-80 OFFICER RECRUITING	1,225.50	9,392.52	10,000.00	607.48	93.9
10-54-97 PUBLIC RELATIONS	.00	906.45	906.00	(.45)	100.1
TOTAL PUBLIC SAFETY	16,301.15	257,523.60	264,985.00	7,461.40	97.2
<u>PUBLIC WORKS</u>					
10-56-01 SALARIES	11,703.18	92,705.23	87,032.00	(5,673.23)	106.5
10-56-02 401(A) EMPLOYER MATCH	290.22	2,952.36	2,836.00	(116.36)	104.1
10-56-11 SS/MEDICARE EXPENSE	884.96	7,002.29	6,964.00	(38.29)	100.6
10-56-12 UNEMPLOYMENT EXPENSE	35.13	278.36	261.00	(17.36)	106.7
10-56-13 EMPLOYEE HEALTH INSURANCE	3,156.47	30,413.09	30,046.00	(367.09)	101.2
10-56-14 WORKER'S COMPENSATION	.00	5,218.00	5,218.00	.00	100.0
10-56-15 GASOLINE & OIL - STREETS	623.09	3,246.66	3,000.00	(246.66)	108.2
10-56-25 REPAIRS & MAINT - EQUIPMENT	76.88	4,735.63	6,000.00	1,264.37	78.9
10-56-30 TOOLS, MAT'LS, & SUPPLIES	104.03	3,991.44	4,500.00	508.56	88.7
10-56-35 EDUCATION & TRAINING	.00	1,148.90	1,400.00	251.10	82.1
10-56-40 ELECTRIC STREET LIGHTS & SIGNS	600.06	7,873.39	9,000.00	1,126.61	87.5
10-56-45 TELEPHONE	145.08	1,797.70	1,900.00	102.30	94.6
10-56-50 MAINTENANCE BUILDING - UTILITY	313.88	5,625.20	6,500.00	874.80	86.5
10-56-60 VEHICLE RENTAL PAYMENT	1,391.92	16,703.04	16,703.00	(.04)	100.0
10-56-70 STREET REPAIRS	1,224.73	221,471.84	228,000.00	6,528.16	97.1
10-56-82 TOWN SHOP BUILDING REPAIRS	.00	255.00	500.00	245.00	51.0
TOTAL PUBLIC WORKS	20,549.63	405,418.13	409,860.00	4,441.87	98.9

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & RECREATION</u>					
10-58-30 TOOLS, MATERIALS, & SUPPLIES	3,324.56	6,162.14	6,500.00	337.86	94.8
10-58-41 PARKS UTILITIES	51.76	495.65	550.00	54.35	90.1
10-58-42 VAULT RESTROOMS MAINTENANCE	72.30	376.67	304.00	(72.67)	123.9
10-58-50 CEMETERY EXPENSE	.00	167.43	250.00	82.57	67.0
10-58-90 LAND ACQUISITION	.00	43,503.44	43,503.00	(.44)	100.0
10-58-95 LAND LEASE PAYMENT	.00	25,990.18	25,990.00	(.18)	100.0
TOTAL PARKS & RECREATION	3,448.62	76,695.51	77,097.00	401.49	99.5
<u>NON-DEPARTMENTAL EXPENDITURE</u>					
10-61-15 LIABILITY INSURANCE	.00	14,916.60	14,916.00	(.60)	100.0
10-61-17 AUDIT FEES	.00	4,740.00	4,740.00	.00	100.0
10-61-23 TREASURER'S FEES - MILL LEVY	15.12	3,722.10	4,500.00	777.90	82.7
10-61-25 PUBLISHING EXPENSE	62.00	689.11	700.00	10.89	98.4
10-61-30 DUES & MEMBERSHIPS	.00	1,583.00	2,000.00	417.00	79.2
TOTAL NON-DEPARTMENTAL EXPEN	77.12	25,650.81	26,856.00	1,205.19	95.5
TOTAL FUND EXPENDITURES	90,010.93	1,332,890.30	1,359,814.00	26,923.70	98.0
NET REVENUE OVER EXPENDITURES	37,508.81	142,458.92	70,965.00	(71,493.92)	200.8

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
20-44-10 COLORADO LOTTERY FUNDS	964.49	3,433.78	3,300.00	(133.78)	104.1
TOTAL INTERGOVERNMENTAL REVE	964.49	3,433.78	3,300.00	(133.78)	104.1
<u>INTEREST INCOME</u>					
20-46-50 INTEREST INCOME SAVINGS	1.90	18.12	13.00	(5.12)	139.4
TOTAL INTEREST INCOME	1.90	18.12	13.00	(5.12)	139.4
TOTAL FUND REVENUE	966.39	3,451.90	3,313.00	(138.90)	104.2

TOWN OF FAIRPLAY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATION EXPENSE</u>					
20-73-03 BASEBALL FIELD IMPROVEMENTS	.00	675.00	675.00	.00	100.0
TOTAL OPERATION EXPENSE	.00	675.00	675.00	.00	100.0
TOTAL FUND EXPENDITURES	.00	675.00	675.00	.00	100.0
NET REVENUE OVER EXPENDITURES	966.39	2,776.90	2,638.00	(138.90)	105.3

TOWN OF FAIRPLAY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

INTERNAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
32-47-20 DEPT RENTAL PAYMENTS	3,558.34	42,700.08	42,700.00	(.08)	100.0
TOTAL REVENUE	3,558.34	42,700.08	42,700.00	(.08)	100.0
TOTAL FUND REVENUE	3,558.34	42,700.08	42,700.00	(.08)	100.0
NET REVENUE OVER EXPENDITURES	3,558.34	42,700.08	42,700.00	(.08)	100.0

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

FAIRPLAY WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITY REVENUES</u>					
50-43-05 POTABLE WATER	29,878.66	386,615.85	400,000.00	13,384.15	96.7
50-43-50 LATE CHARGES	74.41	4,751.39	4,500.00	(251.39)	105.6
50-43-60 LIEN REVENUE	.00	1,431.18	1,431.00	(.18)	100.0
50-43-70 PLANT INVESTMENT FEES	.00	73,500.00	73,500.00	.00	100.0
50-43-80 WATER FACILITY MAINTENANCE FEE	.00	487.28	500.00	12.72	97.5
TOTAL UTILITY REVENUES	29,953.07	466,785.70	479,931.00	13,145.30	97.3
<u>MISCELLANEOUS INCOME</u>					
50-46-05 WATER METERS, PRV, & PARTS	989.97	2,578.26	1,576.00	(1,000.26)	163.4
50-46-10 PENALTY FOR NON-COMPLIANCE	40.00	480.00	480.00	.00	100.0
50-46-25 INTEREST ON INVESTMENTS	457.72	2,403.31	1,600.00	(803.31)	150.2
50-46-49 FAIRPLAY SANITATION FEES	.00	.00	144,530.00	144,530.00	.0
50-46-50 OTHER WATER REVENUE	.00	7,022.58	7,023.00	.42	100.0
TOTAL MISCELLANEOUS INCOME	1,487.69	12,484.15	155,211.00	142,726.85	8.0
TOTAL FUND REVENUE	31,450.76	479,269.85	635,142.00	155,872.15	75.5

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

FAIRPLAY WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE EXPENSES</u>					
50-70-01 SALARIES	13,654.15	97,869.05	94,881.00	(2,988.05)	103.2
50-70-02 ICMA RC RETIREMENT	314.61	3,057.04	3,071.00	13.96	99.6
50-70-11 SS/MEDICARE EXPENSE	1,035.73	7,434.62	7,297.00	(137.62)	101.9
50-70-12 UNEMPLOYMENT EXPENSE	41.00	294.96	286.00	(8.96)	103.1
50-70-13 EMPLOYEE HEALTH INSURANCE	2,937.60	29,550.53	29,171.00	(379.53)	101.3
50-70-14 WORKER'S COMPENSATION	.00	812.50	813.00	.50	99.9
50-70-50 EDUCATION - WATER OPERATORS	.00	2,422.81	2,423.00	.19	100.0
50-70-70 BOT SALARY	15.00	445.00	500.00	55.00	89.0
50-70-80 FSD EMPLOYEE EXPENSES	.00	.00	144,530.00	144,530.00	.0
TOTAL EMPLOYEE EXPENSES	17,998.09	141,886.51	282,972.00	141,085.49	50.1
<u>PLANT & EQUIPMENT</u>					
50-71-03 WATER TREATMENT PLANT	4,472.92	15,093.49	10,621.00	(4,472.49)	142.1
50-71-30 CHEMICAL EXPENSE	.00	1,763.56	2,000.00	236.44	86.2
50-71-40 WATER TESTING EXPENSE	23.00	1,058.89	1,200.00	141.11	88.2
50-71-55 LEAKS AND REPAIRS	.00	1,449.27	2,000.00	550.73	72.5
50-71-60 TOOLS, & MAINTENANCE SUPPLIES	95.82	3,028.47	3,300.00	271.53	91.8
50-71-70 REPAIR & MAINTAIN EQUIPMENT	190.00	1,895.79	5,000.00	3,104.21	37.9
50-71-80 GASOLINE & OIL	311.54	1,622.91	1,500.00	(122.91)	108.2
50-71-85 WATER TANKS	16.37	177.70	161.00	(16.70)	110.4
50-71-87 VEHICLE RENTAL PAYMENT	696.00	8,352.00	8,352.00	.00	100.0
50-71-95 FEMA PROJECT	.00	33,612.50	40,000.00	6,387.50	84.0
TOTAL PLANT & EQUIPMENT	5,805.65	68,054.58	74,134.00	6,079.42	91.8
<u>CONTRACTUAL FEES</u>					
50-72-03 ENGINEERING FEES	.00	7,000.00	7,000.00	.00	100.0
50-72-10 LEGAL FEES	.00	3,344.00	5,000.00	1,656.00	66.9
50-72-20 INSURANCE FEES	.00	9,944.40	9,944.00	(.40)	100.0
50-72-30 MEMBERSHIP DUES	34.80	1,276.75	1,242.00	(34.75)	102.8
50-72-40 AUDITOR FEES	.00	3,160.00	3,160.00	.00	100.0
50-72-60 HASP MEMBERSHIP DUES	.00	17,306.73	17,307.00	.27	100.0
TOTAL CONTRACTUAL FEES	34.80	42,031.88	43,653.00	1,621.12	96.3

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

FAIRPLAY WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATION EXPENSE</u>					
50-73-03 OFFICE EXPENSE	349.93	1,046.69	800.00	(246.69)	130.8
50-73-10 POSTAGE EXPENSE	340.05	1,967.83	2,000.00	32.17	98.4
50-73-20 TELEPHONE EXPENSE	92.44	1,206.32	1,500.00	293.68	80.4
50-73-30 PUBLISHING EXPENSE	.00	494.06	494.00	(.06)	100.0
50-73-40 WATER METERS	1,128.79	2,663.66	2,000.00	(663.66)	133.2
50-73-50 BANK/CREDIT FEES	184.84	1,673.65	1,700.00	26.35	98.5
50-73-60 COMPUTER/SOFTWARE/SUPPORT	663.22	4,973.62	7,500.00	2,526.38	66.3
50-73-90 SHOP UTILITIES	1,356.77	15,258.81	18,000.00	2,741.19	84.8
TOTAL OPERATION EXPENSE	4,116.04	29,284.64	33,994.00	4,709.36	86.2
<u>DEBT SERVICE ON REVENUE LOANS</u>					
50-75-02 REVENUE LOAN PAYMENT-PRINCIPA	.00	14,900.00	14,900.00	.00	100.0
50-75-03 DEP OF LOCAL AFFAIRS-PRINCIPAL	.00	10,918.00	10,918.00	.00	100.0
50-75-05 RURAL DEV. LOAN - PRINCIPAL	.00	74,300.00	74,300.00	.00	100.0
50-75-10 REVENUE LOAN PAYMENT-INTEREST	.00	318.60	319.00	.40	99.9
50-75-13 DEP OF LOCAL AFFAIRS-INTEREST	.00	831.95	832.00	.05	100.0
50-75-15 RURAL DEV. LOAN - INTEREST	.00	5,311.11	5,311.00	(.11)	100.0
TOTAL DEBT SERVICE ON REVENUE	.00	106,579.66	106,580.00	.34	100.0
<u>901 MAIN STREET</u>					
50-80-80 RENT 901 MAIN STREET	12,397.00	12,397.00	12,397.00	.00	100.0
TOTAL 901 MAIN STREET	12,397.00	12,397.00	12,397.00	.00	100.0
TOTAL FUND EXPENDITURES	40,351.58	400,234.27	553,730.00	153,495.73	72.3
NET REVENUE OVER EXPENDITURES	(8,900.82)	79,035.58	61,412.00	2,376.42	97.1

TOWN OF FAIRPLAY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

FAIRPLAY SANITATION-GENERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
60-48-05 AD VALOREM TAX	2,270.57	126,755.29	125,716.00	(1,039.29)	100.8
60-48-10 SO TAX	1,570.36	16,541.77	16,000.00	(541.77)	103.4
60-48-15 DELINQUENT TAX	.00	430.79	431.00	.21	100.0
60-48-20 INTEREST	158.93	599.63	441.00	(158.63)	136.0
TOTAL SOURCE 48	3,999.86	144,327.48	142,588.00	(1,739.48)	101.2
TOTAL FUND REVENUE	3,999.86	144,327.48	142,588.00	(1,739.48)	101.2

TOWN OF FAIRPLAY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

FAIRPLAY SANITATION-GENERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
60-75-02 GO BOND PAYMENT-PRINCIPAL	.00	140,717.56	140,717.00	(.56)	100.0
TOTAL DEBT SERVICE	.00	140,717.56	140,717.00	(.56)	100.0
TOTAL FUND EXPENDITURES	.00	140,717.56	140,717.00	(.56)	100.0
NET REVENUE OVER EXPENDITURES	3,999.86	3,609.92	1,871.00	(1,738.92)	192.9

TOWN OF FAIRPLAY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

FAIRPLAY SAN ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WASTEWATER REVENUES</u>					
61-43-05 WASTEWATER USER FEES	51,466.40	678,959.71	680,000.00	1,040.29	99.9
61-43-10 WASTEWATER USER FEES-LIEN COL	.00	1,649.25	1,649.00	(.25)	100.0
61-43-50 LATE CHARGES	250.00	7,987.55	7,100.00	(887.55)	112.5
61-43-60 PLANT INVESTMENT FEE	.00	113,573.60	113,575.00	1.40	100.0
TOTAL WASTEWATER REVENUES	51,716.40	802,170.11	802,324.00	153.89	100.0
<u>MISCELLANEOUS REVENUE</u>					
61-46-10 INTEREST	1,625.33	15,485.77	15,000.00	(485.77)	103.2
TOTAL MISCELLANEOUS REVENUE	1,625.33	15,485.77	15,000.00	(485.77)	103.2
TOTAL FUND REVENUE	53,341.73	817,655.88	817,324.00	(331.88)	100.0

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

FAIRPLAY SAN ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE EXPENSES</u>					
61-70-01 SALARIES	14,264.66	108,821.49	106,464.00	(2,357.49)	102.2
61-70-02 ICMA RC RETIREMENT	261.03	2,593.31	2,434.00	(159.31)	106.6
61-70-11 SS/MEDICARE EXPENSE	1,081.89	8,244.01	8,144.00	(100.01)	101.2
61-70-12 UNEMPLOYMENT EXPENSE	42.72	325.89	319.00	(6.89)	102.2
61-70-13 EMPLOYEE HEALTH INSURANCE	2,584.88	25,491.49	25,129.00	(362.49)	101.4
61-70-14 WORKER'S COMPENSATION	.00	3,038.50	3,039.00	.50	100.0
61-70-50 EDUCATION - WW OPERATORS	.00	1,007.74	1,008.00	.26	100.0
TOTAL EMPLOYEE EXPENSES	18,235.18	149,522.43	146,537.00	(2,985.43)	102.0
<u>PLANT & EQUIPMENT</u>					
61-71-03 COLLECTION SYSTEM MAINTENANC	.00	21,901.11	21,901.00	(.11)	100.0
61-71-04 UTILITIES	6,204.84	57,881.90	55,000.00	(2,881.90)	105.2
61-71-10 DISCHARGE/PERMITS	.00	2,315.00	2,315.00	.00	100.0
61-71-30 CHEMICAL & SUPPLIES EXPENSE	146.63	2,508.97	3,000.00	491.03	83.6
61-71-40 TESTING EXPENSE	776.49	6,011.55	6,100.00	88.45	98.6
61-71-50 SLUDGE REMOVAL	.00	23,673.27	23,673.00	(.27)	100.0
61-71-55 REPAIRS & MAINTENANCE	14,983.56	88,777.11	92,000.00	3,222.89	98.5
61-71-67 TRASH	75.00	900.00	900.00	.00	100.0
61-71-80 GASOLINE & OIL	311.56	1,621.50	1,900.00	278.50	85.3
61-71-85 VEHICLE EXPENSE	232.00	2,784.00	2,784.00	.00	100.0
TOTAL PLANT & EQUIPMENT	22,730.08	208,374.41	209,573.00	1,198.59	99.4
<u>CONTRACTUAL FEES</u>					
61-72-20 INSURANCE FEES	100.00	7,035.00	6,935.00	(100.00)	101.4
61-72-30 MEMBERSHIP DUES	.00	275.00	275.00	.00	100.0
61-72-40 AUDITOR FEES	.00	4,250.00	4,250.00	.00	100.0
TOTAL CONTRACTUAL FEES	100.00	11,560.00	11,460.00	(100.00)	100.9
<u>OPERATION EXPENSE</u>					
61-73-03 OFFICE EXPENSE	605.89	2,344.82	1,900.00	(444.82)	123.4
61-73-05 MISCELLANEOUS	171.87	551.33	700.00	148.67	78.8
61-73-10 POSTAGE EXPENSE	365.81	2,022.04	2,000.00	(22.04)	101.1
61-73-20 TELEPHONE EXPENSE	223.91	2,459.68	2,500.00	40.32	98.4
61-73-30 PUBLISHING EXPENSE	21.16	31.48	100.00	68.52	31.5
61-73-40 LOCATES	36.25	346.55	400.00	53.45	86.6
61-73-50 BANK/CREDIT CARD FEES	185.85	1,884.70	1,850.00	(34.70)	102.1
61-73-60 COMPUTER/SOFTWARE/SUPPORT	663.22	3,117.24	4,000.00	882.76	77.9
61-73-70 TREASURER FEES	20.72	3,746.86	4,500.00	753.14	83.3
TOTAL OPERATION EXPENSE	2,294.68	16,304.70	17,750.00	1,445.30	91.9

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2017

FAIRPLAY SAN ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
61-75-02 REVENUE BOND-INTEREST	.00	152,837.50	152,838.00	.50	100.0
61-75-04 REVENUE BOND-PRINCIPAL	.00	120,000.00	120,000.00	.00	100.0
TOTAL DEBT SERVICE	.00	272,837.50	272,838.00	.50	100.0
TOTAL FUND EXPENDITURES	43,359.94	658,599.04	658,158.00	(441.04)	100.1
NET REVENUE OVER EXPENDITURES	9,981.79	159,056.84	159,166.00	109.16	99.9

**TOWN OF FAIRPLAY, COLORADO
RESOLUTION #2
(Series 2018)**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF
FAIRPLAY, COLORADO, GRANTING APPROVAL OF THE APPLICATION
FOR A SPECIAL USE PERMIT FOR CERTAIN REAL PROPERTY
COMMONLY KNOWN AND NUMBERED AS 398 BEAVER CREEK LANE,
FAIRPLAY, COLORADO**

WHEREAS, on December 14, 2017, Anita and Douglas Hirth (hereinafter referred to as Applicants) submitted an Application to the Town of Fairplay, Colorado, for a Special Use Permit to allow one legal accessory dwelling unit on Lot A, Resubdivision of a Portion of Tract A, Silverheels Addition to the Town of Fairplay, located at 398 Beaver Creek Lane, Fairplay, Colorado, and

WHEREAS, a public hearing on the application was held before the Board of Trustees of the Town of Fairplay on January 8, 2018, preceded by public notice of such hearing as required by Sec. 16-4-10 of the Fairplay Municipal Code, and

WHEREAS, the Board of Trustees has evaluated the application in accordance with the standards set forth in the in Section 16-6-30 of the Fairplay Municipal Code and reviewed, and considered recommendations, comments, and arguments of Town staff and the public, and

WHEREAS, the Board of Trustees finds and determines that the proposed special use will not adversely impact the neighborhood or the public safety and welfare.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO THAT;**

1. The applicant's request for a Special Use Permit is hereby granted to allow one legal accessory dwelling unit on Lot A, Resubdivision of a Portion of Tract A, Silverheels Addition to the Town of Fairplay, located at 398 Beaver Creek Lane, Fairplay, Colorado.
2. The Board hereby determines that this Special Use Permit SHALL run with the land.
3. Safety Clause. The Town Board of Trustees hereby finds, determines, and declares that this Resolution is promulgated under the general police power of the Town of Fairplay, that it is promulgated for the health, safety, and welfare of the public and that this Resolution is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Board of Trustees further determines that the Resolution bears a rational relation to the proper legislative object sought to be attained.

4. Severability. If any clause, sentence, paragraph or part of this Resolution or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.
5. Effective Date. This Resolution shall become effective *nonc pro tunc* January 8, 2018.

RESOLVED, APPROVED AND ADOPTED this 22nd day of January, 2018.

Gabby Lane, Mayor

(SEAL)

ATTEST:

Tina Darrah, Town Clerk



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Claudia Werner, Deputy Town Clerk
RE: Continued Public Hearing for Kopunec SUP
DATE: January 18, 2018

At the January 8, 2018 Board meeting the Public Hearing on the Special Use Permit request from Stan Kopunec was opened and continued to the January 22, 2018 meeting. This SUP application is a request to allow manufacturing, fabrication and assembly of log homes and to allow the continued use of the existing shipping container on the 20 acre parcel in the Commercial Zone District. This item was continued because the Board was looking for additional information regarding the log home business prior to voting to approve or deny the applicant's request. Staff met with Stan and Derek Kopunec in December and provided a list of items that needed to be addressed prior to bringing this back to the Board for consideration. Staff met with the Kopunecs again after the January 8th Board meeting, at which time the applicants provided some of the information requested of them. They continue to work on the remainder of the list and therefore, Staff would like to request that the Board continue this Public Hearing to the February 5th agenda to allow the applicant additional time to provide the remainder of the items requested.

Recommended Action:

Staff recommends a Motion to Continue the Public Hearing on the Kopunec Log Home Manufacturing and Assembly SUP to the February 5, 2018 Board meeting. This will require a second and a voice vote.



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Tina Darrah, Town Administrator/Clerk
RE: Discussion/Approval of River Park RFP
DATE: January 18, 2018

We FINALLY have the RFP ready to go for design services for a Master Plan for the River Park area. You will see in the RFP that we have asked for conceptual plans – this is not the construction documents, but should give us what we need to go to granting agencies for each phase. We have broken it into six phases and want to go over these with you. We also included the lot next to Town Hall in the plan, as we feel it will be an integral part of the overall picture. Obviously, we put the entrance signage in Phase One.

We are looking for approval from the Board to send this out to select firms. We are happy to make any changes you suggest and to answer any questions.

A big thanks to Mason for carrying this over the finish line for us!

REQUEST FOR PROPOSAL

for

Planning Services

Fairplay River Park Master Plan – Town of Fairplay

1. INTRODUCTION

The intent of this REQUEST FOR PROPOSAL is to obtain proposals for selecting a Planner/ Planning Firm, hereinafter referred to as “Consultant”, to develop a plan for the **Fairplay River Park** in Fairplay. The Middle Fork of the South Platte River flows through approximately 1.3 river miles, or approximately 100 acres, in the Town of Fairplay. The Town believes that the river corridor has the potential for a certain amount of economic development while giving a high priority to the maintenance and enhancement of a vital and healthy river system.

First, the Town of Fairplay’s largest and most heavily utilized in-town park, Fairplay Beach is located adjacent to the river and within a 5-minute walk to Front Street, an important economic area and tourist destination. Activities at the Fairplay Beach, such as fly fishing and gold panning, are a large draw for tourists, members of neighboring communities and town inhabitants alike. The area also receives heavy use during annual Town events such as Burro Days, the South Park Arts Celebration & Plein air Festival and Contin-tail Fairplay Rock & Gem Show. The Town owns tracts of land along the river corridor to both the east and west of the Fairplay Beach which, once developed, will serve to expand the recreational activities within the town limits and serve as a destination location. Hereinafter, the totality of both the undeveloped parcels of land and the Fairplay Beach will be referred to as the “River Park”. It is imperative for the Town to establish a prudent and practical master plan for the River Park in order to capitalize on the potential of the area whilst maintaining and enhancing a vital and healthy river system

Second, while some trails have been constructed along the river and a part of the Fairplay Beach, the areas to the east and west of the Fairplay Beach are undeveloped. With the support of the community, the Town is seeking to develop this land to the east and west of the Fairplay Beach into the River Park in order to remain steadfast in its commitment to provide quality recreation, accessible parks, open space and trails while maintaining a balance between both passive usage areas and natural areas.

Third, some basic planning for the River Park has already been done by CU Denver students through the College of Architecture and Planning's Colorado Center for Community Development (CCCD). While aspects of the plan can certainly be incorporated into the final plans for the River Park, the CCCD plan needs to be reviewed and expanded upon to truly meet the needs of the Town.

Fourth, recognizing that river, floodplain and wetland protection has a direct role in the environmental and economic health of our community, priority conservation areas should be identified to maintain, enhance, and reestablish critical stream functions and services including positive interaction of corridor development and the floodplain.

Fifth, given that much of the river corridor east and west of the Town boundary remains open and undeveloped, incorporating these additional river miles in the same master plan will ensure that development, whether passive, active or both, will be consistent and compatible with the more centrally located portions of the corridor, provide for the needs of the community and build on already existing community plans.

Sixth, included in the area set aside for the River Park is a plot of land adjacent to 901 Main Street on which the Town is considering building a Visitors Center. A Visitors Center would aid the Town in capturing tourist traffic and would help to increase usage of the River Park. Therefore, the siting of the Visitors Center will be considered a part of the River Park conceptual design at this time.

Finally, the Town of Fairplay is looking for a conceptual overall design for the River Park which includes development of areas broken down into "phases" for the Town to bid out and complete incrementally in the future. Having an overall design plan, including phases in which elements of the River Park will be completed, will help the Town ensure that the River Park is built according to the wishes of the Town citizens and within the constraints of the Town's budget and ability to secure grant money. The Town has included an attached map with theoretical phases. These phases will change with the input of the Town inhabitants and the Consultant.

2. INQUIRIES AND CORRECTIONS

If your firm intends to bid on this project, please send an email to tdarrah@fairplayco.us with the following information:

Firm Name
Project Name
Firm's Contact Person
Telephone Number
Fax Number
E-Mail Address
Postal Address

The Town of Fairplay will use this information to communicate with you in the event an addendum or change to this project is issued. If you do not send this information to the Town of Fairplay, you will not receive any follow-up notification of any changes to the project.

All inquiries relating to this request shall be addressed to:

Town of Fairplay
Attn: Tina Darrah, Town Administrator
P. O. Box 842
Fairplay, CO 80440
(719) 836-2622 ext. 102
tdarrah@fairplayco.us

If the Consultant submitting a proposal finds discrepancies in, or omissions from the Request for Proposal, or should require additional clarification of any part thereof, a written request for interpretation may be submitted. Any interpretation of, or change to the Request for Proposal will be made by written addendum to each Consultant, and shall become part of the request for any proposal awarded. The Town of Fairplay will not be responsible for the accuracy of any oral explanations. All inquiries shall be made in writing and all responses will be provided in writing, with copies being sent to all Consultants. To be given consideration, inquiries must be received at least seven (7) calendar days prior to the date established for the opening of the proposals. It shall be the responsibility of each Consultant to verify that all addenda have been received prior to submitting a proposal.

3. SUBMITTAL DATE, LOCATION, AND OPENING

All proposals must be received by the Town of Fairplay, 901 Main Street, P. O. Box 842, Fairplay, CO 80440 prior to **5:00 PM, March 16, 2018.**

Proposals must be submitted in a sealed envelope plainly marked **“REQUEST FOR PROPOSAL – Fairplay River Park Master Plan”** and addressed to the Town Administrator.

4. SITE VISIT DATE AND LOCATION

There will be a site visit at **12:00 PM, February 16, 2018.** Interested parties should meet at the Town of Fairplay’s Town Hall located at 901 Main Street, Fairplay, CO 80440 no later than 12:00 PM. Potential Consultants and Town Staff will walk a portion of the area that will become the River Park so that potential Consultants will gain a better understanding of the area. After walking the site, potential Consultants and Town Staff will return to Town Hall to gather any questions that potential Consultants have. These questions will be recorded and responded to in the form of an addendum to the Request for Proposal and distributed to each potential consultant. Participating in the site visit is

highly encouraged but not doing so will **not** preclude you from being able to submit a proposal.

5. LATE AND TELEGRAPHIC PROPOSALS

Late proposals will not be accepted under any circumstance, and any proposal so received shall be returned to the Consultant unopened. In addition, telegraphic and/or proposals sent by electronic devices are not acceptable and will be rejected upon receipt. Consultants will be expected to allow adequate time for delivery of the proposal. Sole responsibility rests with the Consultant to see that their proposal is received on time.

6. CONDITIONS OF PROPOSAL SUBMITTAL

All Consultants shall comply with all conditions, requirements, and specifications contained herein. Any departure will constitute sufficient cause for the rejection of the proposal.

The proposal must be signed by a duly authorized official of the Consultant submitting the proposal or, if an individual, by the Consultant.

No proposal will be accepted from any Consultant that is in arrears for any obligation to the Town of Fairplay, or that is otherwise deemed irresponsible or unresponsive by the Town.

Only one (1) proposal will be accepted from any Consultant.

All terms quoted must be firm for a period of ninety (90) days following the opening of the proposals.

The Town of Fairplay, Colorado reserves the right to reject any and all proposals or any parts thereof. The right is reserved to waive any formalities or informalities contained in any proposal, and to award the project to the most responsive and responsible Consultant as deemed in the best interest of the Town of Fairplay.

The Town of Fairplay, Colorado reserves the right to reduce the scope of the project based on available budget.

There is no expressed or implied obligation on behalf of the Town to reimburse Consultant for any expenses incurred in preparing proposals or in participating in an interview process in response to this request for proposal.

The Town of Fairplay will not return proposals, or other information supplied to the Town, to the Consultant.

6. EVALUATION OF PROPOSALS

All proposals will be evaluated by the Town Board members and Administrative Staff of the Town of Fairplay and selective community representatives, hereinafter referred to as "Evaluators". Proposals will be evaluated on the basis of the Evaluation Criteria noted herein. Evaluators will first review proposals independent of the costs associated with them and then review the costs of each proposal as a second step. Evaluators will then "short list" prospective Consultants for interviews. During the interview process, the Town reserves the right to request additional information or clarifications from a Consultant or to allow corrections of errors or omissions. Prospective Consultants may be required to make oral presentations as part of the evaluation process. The successful Consultant will be chosen on the basis of apparent greatest benefit to the Town, and not necessarily on the basis of lowest overall cost.

7. EVALUATION CRITERIA

Proposals shall be evaluated on the basis of the following criteria:

- A. Responsiveness to the needs of the Town, both in service cost and in the scope of services offered.
- B. The extent to which the proposal helps advance the long-term community land use goals developed through other, previous planning efforts (adopted community plans).
- C. Experience in dealing with municipal governments on projects of similar scope and nature.
- D. The degree to which the proposal meets or exceeds the terms of the Request for Proposal.
- E. Design ability, including design philosophy, design skills, innovation and project interpretation.
- F. The Consultant's fee structure based on the services to be provided.

8. PROPOSAL ELEMENTS AND FORMAT

Proposals submitted shall contain all information as requested herein and any additional information necessary to summarize the overall benefit of the proposal to the Town of Fairplay.

Proposals shall include the following:

- A. A cover letter shall be provided stating the name, address, and telephone number of the Consultant and must bear the signature of the Consultant or a duly authorized official.
- B. A response that defines the methods and means by which the Consultant will perform the services outlined in the Request for Proposal.
- C. A project timeline outlining the dates and specific tasks to be accomplished during the course of the project.
- D. A Statement of Qualifications shall be provided. This Statement shall include a list of those individuals who will be working on the project, either as employees/principals of the Consultant or as employees of a subcontractor who will work on the project under the supervision of the Consultant, i.e. a staffing plan. For employees/principals/subcontractors of the Consultant, a brief statement of individual education, professional registrations and areas and years of relevant experience is required, as well as a brief list of representative clients.
- E. A list of what portion of the work, if any, will be subcontracted and the name of the firm(s) that will be used.
- F. A list of at least three (3) references for which services of similar scope and nature have been provided including contact names, addresses and telephone numbers.
- G. Seven (7) copies of the proposed not-to-exceed cost for Design services and rates for additional services sealed in a separate envelope clearly marked “**Proposed Not-To-Exceed Cost**”.
- H. Rates for any proposed additional services.
- I. Any other information deemed necessary by the Proposer.
- J. Please provide seven (7) copies of the proposal.

Submittal of a proposal shall be taken as prima facie evidence that the Proposer has full knowledge of the scope, nature, quality and quantity of the work to be performed, and the detailed requirements and conditions under which the work is to be performed.

9. GENERAL REQUIREMENTS OF SUCCESSFUL PROPOSING CONSULTANT

Professional services or creative work, including consultation, evaluation, planning, design, surveying, etc., must be performed only by those individuals licensed to practice in the State of Colorado.

The successful Consultant shall be prohibited from assigning or subcontracting the whole or any part of the contract without the prior written consent of the Town of Fairplay.

The successful Consultant and its employees will operate as an independent contractor and will not be considered employees of the Town of Fairplay.

10. SCOPE OF WORK

Project Description: This project involves the creation of a comprehensive master planning document that includes land use and development policies and processes for the **Fairplay River Park** in Fairplay. The Consultant will provide professional planning services to produce the necessary policies, procedures, documents and specifications for the proposed planning and development elements and improvements that will be part of the plan.

GOALS of the plan shall include:

- A. Create an integrated and comprehensive land use plan with an emphasis on recreation for the tract of land from the US Highway 285 bridge over the Middle Fork of the South Platte River west along the river to the boundary of the Town limits as depicted in the attached map.
- B. Split the land use plan into construction phases that can be bid out and completed by the Town going forward. These phases must be able to be completed independent of each other. In creating phases, please give due consideration to the attached map which outlines the theoretical phases created by the Town Staff.
- C. Utilize and incorporate other previously prepared community planning documents, giving particular weight to the Town of Fairplay's Comprehensive Plan.
- D. Incorporate a "Welcome to Fairplay" entrance sign, based off the CCCD design, at the intersection of US Highway 285 and CO Highway 9.
- E. Include space on the lot adjacent to Town Hall, located at 901 Main Street, for a Visitors Center. The Visitors Center should be included as a portion of one of the phases created by the Consultant. Please note that only the location of the Visitors Center is required on the overall conceptual plan and that the Town does not expect the Consultant to design the building.
- F. Integrate "downtown" Fairplay into activities and desired land uses in the Middle Fork of the South Platte River Corridor; in other words, connect downtown Fairplay psychologically and physically to the River Corridor.
- G. All plans for economic development must maintain and enhance the Middle Fork of the South Platte River environment by minimizing the destruction, loss or degradation of wetlands, preserving and establishing appropriate buffer zones and re-establishing critical stream functions where appropriate. No, or minimal development should occur where these values may be sacrificed.
- H. Evaluate economic development activities, including residential, that may be compatible with adjacent recreational or other types of activities.

- I. Improve the aesthetics of the corridor while maintaining, enhancing, and reestablishing critical stream functions and riparian habitat.
- J. Improve the connectivity and safety of pedestrians and bicyclists.
- K. Propose zone changes and other regulatory or design requirements that will be necessary to accomplish the desired development.
- L. Evaluate the need and desire for the preservation of the historic elements within the River Park area, such as artifacts left behind by historic gold mining, dredge piles and the historic Snowstorm Dredge, while still maximizing the size of the River Park. Please see the attached photo of the Snowstorm Dredge.
- M. Minimize costs and maximize dollars spent on improvements within the corridor.

The PROPOSED COMPONENTS of the corridor plan at a minimum are as follows:

- A. A vision for the River Park that advances the long-term goals and needs of the community.
- B. Land use arrangement and proper siting of land use types based on opportunities and constraints within the corridor. Conceptual design should include landscaping, trail creation, signage, parking, bathroom facilities and other factors that will affect the quality of the visual and experiential environment.
- C. Appropriate standards and criteria for development/re-development, including land uses and zone types appropriate to the area.
- D. An analysis of existing pedestrian/bike ways with improvement recommendations
 - 1) Sidewalk/trail
 - 2) Accessibility issues
 - 3) Connections and safe crossings
 - 4) Methods/changes to improve mobility and safety
- E. Identification and connections to Downtown
- F. Wayfinding information and locations
- G. Analysis of existing corridor w/ improvement recommendations
 - 1) Existing interactions, including but not limited to floodplain and existing land uses
 - 2) Connection of local streets and accesses including future development/redevelopment
- H. Analysis of areas that would need to be preserved due to historical importance
 - 1) Dredge piles leftover from historic mining operations
 - 2) Artifacts left behind by historic mining operations
- I. Cost Estimates of conceptual construction costs.
- J. Strategies for financing and implementation of conceptual construction costs.
 - 1) Mechanisms and potential partnerships between Town/property owners/businesses/other local and regional governmental agencies

Planning process will include, but not be limited to, the following:

- A. Kick Off Meeting: facilitate a meeting with Town Staff, Town Board and community representatives to identify deliverables and create an agenda for the Strategic Planning Meeting.
- B. Preliminary Assessment: preparation of a survey of the project area. The survey shall include obtaining detailed measurements of the corridor to prepare planning documents of appropriate size and scale, collection of existing data, identifying potential conflicts and all other necessary items required to proceed in the planning process. A thorough analysis of current infrastructure and property conditions and restrictions. A study of existing facilities, and existing drawings, studies, and materials available. A review of all applicable codes, policies, and procedures for corridor management.
- C. Strategic Planning Meeting Agenda Review: review agenda with Town Staff
- D. Strategic Planning Meeting: facilitate a meeting with Town Staff and Town Board representatives.
- E. Public Open Houses: facilitate two public open houses, one after preliminary assessment for the purposes of finding stakeholders and hearing initial concerns, one after draft plan creation for public review and submittal of comments.
- F. Plan Development: creation of documents, specifications, conceptual designs and maps including components meeting the goals outlined by the Town.
- G. Progress Meetings: facilitate at least 2 progress meetings throughout process with Town Staff.
- H. Agency Coordination: facilitate at least 1 meeting with USACOE, FEMA, Colorado State Parks and Wildlife, and the local recreation district to gather input and consider other issues.
- I. Draft Plan Presentation: facilitate a presentation of the draft plan and options with Town Staff and Town Board representatives followed up with a public hearing for adoption.
- J. Final Conceptual Plan Delivery: After the options have been selected and draft plan approved, the final conceptual plan shall be delivered digitally along with no less than 20 printed copies for distribution.

11. RESPONSIBILITIES OF THE TOWN OF FAIRPLAY

The Town of Fairplay will provide the Consultant with the following:

All field and office survey work, as it exists, including site topography, property legal description, design elevations, profile and cross-sections.

All River Park plans created by students at CCCD, as they exist.

Any other documents pertaining to, or pertinent to, the completion of the work as represented in the Scope of Services.

12. INDEMNIFICATION

The Consultant agrees to indemnify and hold harmless the Town of Fairplay and its officers and its employees from and against all liability, claims, demands and expenses, including court and attorney's fees, on account of any injury, loss or damage which may arise out of or are in any manner connected with the work to be performed, if such injury, loss or damage is caused, in whole or in part, by, or is claimed to be caused in whole or in part by, the negligent act or omission, error or professional error, mistake, accident or other fault of the Consultant, subcontractor of the Consultant, or any office, employee or agent of the Consultant.

13. NON-DISCRIMINATION & ILLEGAL ALIEN

By submitting a proposal, the Consultant agrees to comply with all applicable State and Federal Laws, rules, regulations and Executive Orders of the Governor of Colorado involving non-discrimination on the basis of race, color, religion, national origin, age, handicap or sex and the employment of illegal aliens.

14. RIGHT TO REFUSE PROPOSALS

The Town of Fairplay reserves the right, without prejudice, to reject any and all proposals or any parts of any proposal.

DESCRIPTION OF DRAFT CONSTRUCTION PHASES

for

Fairplay River Park Master Plan – Town of Fairplay

1. INTRODUCTION description

This document is meant to explain the theoretical construction phases created by the Town of Fairplay Staff. These phases will change based upon input from Town citizens, the Town Board members and a Planner/ Planning Firm, hereinafter referred to as “Consultant”, hired by the Town to complete the conceptual plan for the Fairplay River Park. Please refer to the attached map to aid in identifying the location of each of the draft construction phases.

2. PHASES

Please note that these phases, and the construction/design within them are conceptual and subject to change.

Phase One (1): Phase One will be focused on the land to the south and east of Town Hall, located at 901 Main Street. Primary goals include:

1. The construction of a “Welcome to Fairplay” sign on the southwest corner of the intersection of US Highway 285 and Colorado Highway 9.
2. The completion of a vehicle accessible access point to the River Park.
3. The construction of a parking lot for vehicles.
4. The construction of walking trails.
5. The construction of river access points for fishing, gold panning, etc.

Phase Two (2): Phase Two will be focused on the land directly west of Phase One. The chief objective of this phase will be the connection of the trails completed in Phase One to the already established trails around the Fairplay Beach. Primary goals include:

1. The construction of walking trails that will connect the finished walking trails from Phase One to the already existing trails around the Fairplay Beach.
2. The construction of river access points for fishing, gold panning, etc.

Phase Three (3): Phase Three will be focused on the lot west-adjacent to Town Hall, located at 901 Main Street, and north of Phase Two. Primary Goals include:

1. The construction of a Visitors Center for the Town of Fairplay.
2. The construction of an additional access point to the River Park.

3. The construction of walking trails that would connect to the walking trails completed in Phase Two as well as those already existing around the Fairplay Beach.

Phase Four (4): Phase Four will be focused on the land west of Phase Six. Primary goals include:

1. The improvement of existing campground facilities.
2. The improvement of existing walking trails.
3. The construction of walking trails that will connect to the already existing trails within Phases Four and Six.
4. The improvement of existing, and construction of new, river access points for fishing.

Phase Five (5): Phase Five will be focused on the land west of Phase Four. Primary goals include:

1. The construction of walking trails that will connect to the walking trails located within Phase Four.
2. Potential installation of historic trail with interpretive signage.

Phase Six (6): Phase Six will be focused on the already existing structures and trails East of the Fairplay Beach. Primary goals include:

1. The improvement of already existing walking trails.
2. The construction of river access points for fishing, gold panning, etc.



Please note that this map is for informational purposes only and does not constitute an offer of insurance. It is not intended to be used as a basis for any insurance policy. The information on this map is provided as a service of the company. © 2017



MISSION:

TO SAVE THE ONLY REMAINING GOLD DREDGE OF ITS KIND IN NORTH AMERICA.

THE SNOWSTORM DREDGE, SITUATED IN AN EXISTING MINING OPERATION, IS IN JEOPARDY OF BEING DISMANTLED AND SOLD FOR SCRAP. GOLD UNLIMITED IS LEADING A GROWING TEAM OF DEDICATED PARTNERS TO PURCHASE AND RELOCATE THIS HISTORIC TREASURE SIX MILES TO AN APPROPRIATE SITE IN FAIRPLAY TO BE RESTORED, CELEBRATED AND OPEN TO THE PUBLIC.

YOU CAN BE A PART OF THE TEAM AND HELP MAKE HISTORY.



STATISTICS:

- BODINSON FLOATING WASH PLANT
- DIMENSIONS: 50 FT X 86 FT-4 IN X 42 FT
- WEIGHT: 485 TONS
- HOPPER: 18 FT X 23 FT
- STACKER: 135 FT OUTSIDE OF BOAT
- TROMMEL LENGTH: 63 FT
- TROMMEL DIAMETER: 8 FT
- TROMMEL WEIGHT: 80 TONS
- SAND WHEEL (X2): 14 FT DIA
- 15 SLUICE RIFLE TABLE (X2): 1,000 SQ FT PER SIDE
- PONTOONS: 10 FT X 50 FT X 6 FT
- PAGE DRAGLINE BOOM: 151 FT
- BUCKET: 7.5 CU YDS
- MAX DIGGING DEPTH: 40 FT
- PRODUCTION CAPABILITY: 10,000 CU YDS PER DAY
- TOTAL GOLD PRODUCED: 12,400 OZ
- TOTAL OPERATING TIME: 16 MONTHS
- OPERATION 1942, 1947-48 AND 19761
- LARGEST DRAGLINE IN NORTH AMERICA AT THE TIME.



